

**ILLINOIS DEPARTMENT OF FINANCIAL AND
PROFESSIONAL REGULATION**

P.O. BOX 3685
SPRINGFIELD, IL 62708-3685

DUPLICATE RENEWAL

2005 REAL ESTATE SALESPERSON RENEWAL APPLICATION AND INSTRUCTIONS

“READ INSTRUCTIONS BEFORE COMPLETING RENEWAL FORM”

1. Complete and print page 2 of this document and MAIL with correct fee to the above address. THIS FORM CANNOT BE SUBMITTED ELECTRONICALLY.

License fee on or before:	04/30/2005	\$100.00
License fee on or after:	05/01/2005	\$150.00

***You must renew your license within two years of the expiration date, or you will have to meet the licensing requirements of a new applicant.**

2. Payment must be in the form of a check or money order made payable to the Illinois Department of Financial and Professional Regulation (DFPR). **FEES ARE NON-REFUNDABLE.** After reading the following instructions, if you have any questions call 217/782-3414.
3. Please make any name and/or address changes for your license in the area provided. **A P.O. Box must be accompanied by a street address.** CHANGE OF NAME MUST BE ACCOMPANIED BY DOCUMENTARY PROOF (i.e., certified or photocopy of a marriage certificate, divorce decree, or court order). **A COPY OF YOUR SOCIAL SECURITY CARD OR DRIVERS LICENSE IS NOT ACCEPTABLE.**
4. If you are changing sponsors, or the sponsor is incorrect, or no sponsor is indicated, your sponsor must complete a 45-DAY PERMIT SPONSOR CARD. **This requires a \$25 fee in addition to the renewal fee.**
5. Licensees are required to complete 12 hours of continuing education (CE). However, if this is your first salesperson renewal and your license was issued on or before 4/30/2004 you are required to complete 6 hours of CE; **OR** if your salesperson’s license was issued on or after 5/1/2004, you are **NOT** required to take CE. Only CE earned between 5/1/2003 and 4/30/2005 satisfies the CE requirement for this renewal period. **Do not submit CE documentation with the renewal application. Retain all your original CE certificates of completion.** CE Exemptions: 1. Licensees who have served in the armed services of the United States during the pre-renewal period. 2. Illinois attorneys who hold a current ARDC card (a copy of the card must be provided with this form).
6. **The Grandfather exemption has been repealed.** If you were previously exempt (grandfathered) you will need 6 hours of CE (3 Core/Mandatory and 3 Elective).
7. This form must be signed by the applicant. The managing broker only needs to sign this form if you are changing your sponsoring broker at this renewal.
8. Disclosure of applicant’s Social Security Number is mandatory pursuant to 42 U.S.C. 666(a)(13) and 5 ILCS 100/10-65(c) for use under the State’s child support enforcement program.

****Check out our WEB SITE- www.idfpr.com–For information regarding IDFPR updates****

Practice of real estate after the expiration of your license shall constitute unlicensed practice which may result in civil/criminal penalties and discipline of your license.

2005 SALESPERSON DUPLICATE RENEWAL

LICENSE NO.: _____

SPONSOR LICENSE NO.: _____

CHECK HERE IF CHANGE OF ADDRESS

NAME: _____

SPONSOR NAME: _____

ADDRESS: _____

ADDRESS LINE 2: _____

MANAGING BROKER
NAME: _____

CITY, STATE: _____

MANAGING BROKER
LICENSE NO: _____

ZIP: _____

ALL QUESTIONS MUST BE ANSWERED – Incomplete applications will be returned.

YES NO N/A

1. Are you more than 30 days in arrears on court ordered Child Support Payments?
2. Have you been convicted of a crime (other than a minor traffic violation), which you have NOT previously reported to this office?
3. Have you had a professional license in this or any other state disciplined and NOT previously reported the action in writing to this office?

CONTINUING EDUCATION REQUIREMENTS- (CHECK ONE ONLY).

- I HAVE FULLY COMPLIED with the CE requirements for the 2005 renewal period. (CE MUST be completed prior to submission of this renewal application.) DO NOT SUBMIT CE DOCUMENTATION WITH THIS APPLICATION.
- I AM EXEMPT from the CE requirements in accordance with the Real Estate License Act of 2000.

I understand that if I provide false/fraudulent information, I could lose my license, be fined up to \$25,000 or have other penalties assessed. Therefore, I declare that I have examined this form, and to the best of my knowledge, all statements are true, correct, and accurate. In addition, my signature authorizes the Illinois Department of Financial and Professional Regulation to conduct criminal background investigations. I also certify that the sponsoring broker indicated above (or indicated on a completed 45-Day Permit Sponsor Card if changing sponsors) is my sponsoring broker.

Printed Name _____ E-mail address _____

Your Signature _____

Social Security Number _____ Sex M or F

Managing Broker Signature* _____

*Required only if changing sponsoring broker on 45-Day Permit Sponsor Card.

Managing Broker License # _____