

SAUK VALLEY ASSOCIATION OF REALTORS®  
2605 Woodlawn Road Suite 4  
Sterling, Illinois 61081  
815-626-8148

---

RECIPROCITY LISTING INFORMATION  
Required to enter a listing into SVAR

---

1. \$25 check payable to SVAR
2. All Mandatory Fields marked with an “R” must be complete
3. Photos (up to 12) can be emailed to [svar@essex1.com](mailto:svar@essex1.com)
4. A copy of the listing agreement must be provided
5. Status changes must be sent via fax to 815-626-4026
6. Please submit all information to YOUR Association noted below

DeKalb Area Association of REALTORS® - MRED Associations use DAAR  
1430 DeKalb Avenue  
Sycamore, Illinois 60178  
Phone: 815-899-3301 Fax: 815-899-3309

Rockford Area REALTORS®  
6776 East State Street  
Rockford, Illinois 61108  
Phone: 815-395-6776 Fax: 815-395-6770

REALTOR® Association of Northwestern Illinois  
24 W Stephenson Street  
Freeport, Illinois 61032  
Phone: 815-235-3068 Fax: 815-235-3060

Quad City Area REALTOR® Association  
1900 State Street #1  
Bettendorf, Iowa 52722  
Phone: 563-355-2619

SAUK VALLEY ASSOCIATION OF REALTORS®  
2605 Woodlawn Road Suite 4  
Sterling, Illinois 61081  
815-626-8148

---

MLS CHANGE FORM

---

TODAY'S DATE: \_\_\_\_\_ MLS #: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

LISTING AGENT: \_\_\_\_\_

LISTING OFFICE: \_\_\_\_\_

THE LISTING SHALL BE AMMENDED AS FOLLOWS:

\_\_\_\_\_ PENDING DATE: \_\_\_\_\_ SELLING OFFICE: \_\_\_\_\_

\_\_\_\_\_ CANCEL OFF MARKET DATE: \_\_\_\_\_ \_\_\_\_\_ TEMP OFF MARKET DATE: \_\_\_\_\_

\_\_\_\_\_ BACK ON MARKET DATE: \_\_\_\_\_ \_\_\_\_\_ NEW EXPIRATION DATE: \_\_\_\_\_

\_\_\_\_\_ LISTING PRICE CHANGE: \$ \_\_\_\_\_ \_\_\_\_\_ REMOVE CONTINGENCY

\_\_\_\_\_ OTHER – PLEASE EXPLAIN: \_\_\_\_\_ \_\_\_\_\_ ADD CONTINGENCY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Circle One:  
Backup      Closing      Financing  
Housing      Inspection      Kickout HC  
Kickout HS      Kickout HS24      Kickout HS72  
None      Other      Park Approval

\_\_\_\_\_ CLOSED DATE: \_\_\_\_\_ \_\_\_\_\_ CLOSED PRICE: \$ \_\_\_\_\_

SELLING OFFICE: \_\_\_\_\_ SELLING AGENT: \_\_\_\_\_

SELLING CONCESSIONS: \_\_\_\_\_ FINANCING (PLEASE CIRCLE ONE)

Adj Rate Mortgage      Assumption      Government  
Cash      Contract      Other  
Conventional      Exchange      Seller Assist  
Farmer Home Loan      FHA      VA  
Wrap



\*All fields marked with an asterisk (\*) and Bold Text are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

\*TYPE: Attached Single Family, Condominium, Cooperative, Duplex, Single Family, Townhouse
\*FOR SALE or RENT: For Sale, For Rent
Virtual Tour:
\*IDX INCLUDE: Yes, No

LISTING INFORMATION
\*Asking Price \$: (8) (Range Search)
\*Status: (LU)
\*List Date: / /
\*List Agent/Office: Agent Phone: (15)
Contingency: (LU) \*Agent Owned: (LU)
\*Instructions (255)
\*Directions (255)
\*Built Prior 1978: (LU) Bonus: (20)
Buyers Agent: (LU) \*Buyers Agent Comm: (8) \*Buyers Agent Dual/Var Rate: (LU)
Sub Agent: (LU) Sub Agent Comm.: (8) Sub Agent Dual/Var Rate: (LU)
Non-Agent: (LU) Non-Agent Comm.: (8) Non-Agent Dual/Var Rate: (LU)
Min. Commission: (8) Lease Fee: (8) Closing Company: (25)
\*Key Location: (LU) \*Exclude from the Internet: (LU) New Construction: (LU)
\*Comments (4000)

PROPERTY INFORMATION
\*Address: St. # St. Dir. \*Street Name Unit # (5)
\*City: (LU) \*State: (LU) \*ZIP: (LU)
County: (LU)
\*Owner: (40) Owner Phone: (15)
\*MLS Area: (LU) Grid #: (LU)
\*Elementary School: (LU)
\*Middle/Jr High School: (LU)
\*Sr. High School: (LU)
\*Zoning: (LU) Assessments: (10)
Co-List Agent:/Office: Co-List Phone: (10)
Assessed Value: (8) Acres: (Float Range)
Subdivision: (20) \*Parcel: (20)
Longitude: (15) Latitude: (15)
\*Lot Size: (15) Frontage Ft.: (Float Range) Depth Ft.: (Float Range)
Section: (#2) (Range) Township: (#2) (Range) Range: (#2) (Range)
\*Tax Exemptions: (LU) \*Tax Year: (4)
\*Tax Rate: (Float Range) \*Total Taxes: (5)
Association Fee / Lot Rent: (15)
\*Possession: (5) Abstract Location: (LU)
Legal Description (500)

\*Year Built: \_\_\_\_\_ (#4) (Range)      Age: \_\_\_\_\_ (#4) (Range)  
 \*Total Bedrooms: \_\_\_\_\_ (#2) (Range)      \*Total Baths: \_\_\_\_\_ (Float Range)  
 Avg Utilities: \_\_\_\_\_ (Float Range)      Avg Gas: \_\_\_\_\_ (Float Range)      Avg Electric: \_\_\_\_\_ (Float Range)  
 Avg Water: \_\_\_\_\_ (Float Range)      Avg Sewer: \_\_\_\_\_ (Float Range)  
 Above Grade SqFt: \_\_\_\_\_ (#4) (Range)      Main SqFt: \_\_\_\_\_ (#4) (Range)  
 Below Grade SqFt.: \_\_\_\_\_ (#4) (Range)      \*Apx Total SqFt.: \_\_\_\_\_ (#4) (Range)  
 #Garage Stalls: \_\_\_\_\_ (#1) (Range)      Garage SqFt: \_\_\_\_\_ (#2) (Range)  
 Trim Type: \_\_\_\_\_ (LU)      Fireplaces: \_\_\_\_\_ (#1) (Range)

Included: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (500)

Not Included: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (500)

**HOUSING INFORMATION**

	FLOOR (Lookup)	ROOM (Lookup)	SIZE (5)	DESCRIPTION (55)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Public Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (512)

Features: select all that apply.

**A. AC TYPE (REQUIRED)**

- 1 ATT Attic Fan
- 2 CEI Ceiling Fan
- 3 CEN Central Air
- 4 ELE Electric
- 5 ENT Entire Bldg.
- 6 EVA Evaporator
- 7 EXH Exhaust Fan
- 8 GAS Gas
- 9 GEO Geo Thermal
- 10 HEA Heat Pump
- 11 HVAC HVAC
- 12 MIX Mixed
- 13 NON None
- 14 OFF Office Only
- 15 PAR Partial
- 16 SOL Solar
- 17 WAL Wall Unit
- 18 WHF Whole House Fan
- 19 WIN Window Units
- 20 ZON Zoned/Dual

**B. AGE**

- 1 L/10 10 Yr or Less
- 2 10-25 10-25 Yr
- 3 25-50 25-50 Yr
- 4 50-10 50-100 Yr
- 5 100+ 100 or More
- 6 NEW New
- 7 UNK Unknown

**C. APPLIANCES**

- 1 ALA Alarm - Smoke/Fire
- 2 APPN Appliances Negotiable
- 3 CABF Cabinets - Formica
- 4 CABM Cabinets - Metal
- 5 CABP Cabinets - Painted Wood
- 6 CABV Cabinets - Varnished Wood
- 7 COO Cook Top Range
- 8 DIS Dishwasher
- 9 DSP Disposal
- 10 DOU Double Oven
- 11 DRY Dryer
- 12 ELE Electric Air Filter
- 13 GAR Garbage Disposal
- 14 HOOD Hood
- 15 HUM Humidifier
- 16 ICE Icemaker Line
- 17 IND Indoor Grill
- 18 INT Intercom
- 19 MIC Microwave
- 20 MICB Microwave Built In
- 21 ORE Oven/Range - Electric
- 22 ORG Oven/Range - Gas
- 23 RANF Range
- 24 REF Refrigerator
- 25 SATD Satellite Dish
- 26 SATS Satellite System
- 27 TRA Trash Compactor
- 28 VEN Vent Fan
- 29 WAL Wall Oven
- 30 WAS Washer
- 31 WATC Water Conditioner
- 32 WATP Water Purifying System
- 33 WSN Water Softener - None
- 34 WSO Water Softener - Owned
- 35 WSR Water Softener - Rented

**D. BASEMENT (REQUIRED)**

- 1 BSM Basement
- 2 BLO Block
- 3 BRI Brick
- 4 CON Concrete
- 5 CRA Crawl
- 6 ENI Entrance - Inside
- 7 ENO Entrance - Outside
- 8 FLO Floor Drain
- 9 FIN Finished
- 10 FUL Full
- 11 F/F Full/Finished
- 12 F/PF Full/Partial Finished
- 13 LOB Look Out Basement
- 14 PAR Partial
- 15 PARF Partial Finished
- 16 SLA Slab
- 17 STO Stone/Earthen
- 18 SUM Sump Pump
- 19 TDM Tie Downs Mobile

- 20 TIL Tile
- 21 WAL Walkout Basement
- 22 WOO Wood
- 23 NO None

**E. BATH FEATURES**

- 1 JET Jetted Tub
- 2 MAS Master Bath
- 3 SEP Separate Shower
- 4 TUB Tub
- 5 TUBS Tub/Shower

**F. DINING FACILITY**

- 1 BRE Breakfast Bar
- 2 EAT Eat-In Kitchen
- 3 FOR Formal Dining
- 4 KIT Kitchen/Dining Combo
- 5 LIV Living/Dining Combo
- 6 SNA Snack Bar

**G. DOCUMENTS ON FILE**

- 1 AE Aerial Photo
- 2 APP Appraisal
- 3 C&R Covenants & Restrictions
- 4 DEED Deed Restrictions
- 5 EAS Easements/Restrictions
- 6 ENV Environmental Study
- 7 FEA Feasibility Study
- 8 HOM Home Inspection
- 9 HOMW Home Warranty
- 10 LEA Lead Paint Disclosure
- 11 LEG Legal Disclosure
- 12 MOL Mold
- 13 PER Perc Test
- 14 PES Pest Inspection
- 15 PLA Plat Map
- 16 RAD Radon
- 17 REC Recorded Covenant
- 18 SEL Sellers Disclosure
- 19 SEP Septic Inspection
- 20 SIT Site Plan
- 21 SOI Soil Test
- 22 SUR Survey Available
- 23 TOP Topography

**H. DRIVEWAY**

- 1 ASP Asphalt
- 2 BRI Brick
- 3 COM Common Driveway
- 4 CON Concrete
- 5 CRR Crushed Rock
- 6 DIR Dirt
- 7 DWD Double Wide Driveway
- 8 GRA Gravel
- 9 NON None
- 10 O&G Oil & Gravel
- 11 PAV Paved
- 12 SHA Shared Driveway
- 13 TWD Triple Wide Driveway

**I. EXTERIOR (REQUIRED)**

- 1 ALU Aluminum
- 2 AL/VL Aluminum/Vinyl
- 3 ASB Asbestos
- 4 ASP Asphalt
- 5 BLF Block Frame
- 6 BRI Brick
- 7 BR/CD Brick and Cedar
- 8 BRF Brick Frame
- 9 B/A Brick/Aluminum
- 10 B/S Brick/Stucco
- 11 B/V Brick/Vinyl
- 12 B/W Brick/Wood
- 13 CED Cedar
- 14 CHIG China Glaze
- 15 CON Concrete Frame
- 16 DRI Dri-vit
- 17 FRA Frame
- 18 HAR Hard Board
- 19 LOG Log
- 20 MAS Masonite
- 21 MET Metal
- 22 METF Metal Frame
- 23 PRE Pressboard
- 24 SHI Shingle
- 25 STE Steel Siding
- 26 STO Stone
- 27 ST/VL Stone/Vinyl
- 28 STU Stucco
- 29 VEN Veneer

- 30 VIN Vinyl
- 31 WOO Wood
- 32 WOOF Wood Frame
- 33 NON None
- 34 OTH Other

**J. EXTERIOR AMENITIES (REQUIRED)**

- 1 SEC Alarm Security System
- 2 BAL Balcony
- 3 BAR Barn
- 4 BH Boathouse
- 5 CH Club House
- 6 CT Commuter Train
- 7 COR Corral
- 8 DECK Deck
- 9 DECC Deck - Covered
- 10 DECM Deck - Multi-Level
- 11 DECW Deck - Wrap Around
- 12 DOCB Dock - Boat
- 13 DOCS Dock - Swimming
- 14 DOG Dog Run
- 15 FEN Fenced Yard
- 16 FIS Fishing
- 17 GAR Garden Area
- 18 GAS Gas Grill
- 19 GAZ Gazebo
- 20 GOL Golf
- 21 GRE Greenhouse
- 22 HORF Horse Facility
- 23 HORO Horses Allowed
- 24 HOT Hot Tub
- 25 HUN Hunting on or Near
- 26 INA In Law Addition
- 27 INT Interstate Access
- 28 INV Invisible Pet Fence
- 29 IRR Irrigation System
- 30 JAC Jacuzzi
- 31 KEN Kennel
- 32 ORC Orchard
- 33 OUT Outbuildings
- 34 PAR Park
- 35 PAT Patio
- 36 PATC Patio-Covered
- 37 PETS Pets Allowed
- 38 PLAY Playground
- 39 POL Pole Building
- 40 POOA Pool - Above Ground
- 41 POOC Pool - Community
- 42 POOE Pool Enclosed
- 43 POOI Pool - In Ground
- 44 PH Pool House
- 45 PORC Porch - Covered
- 46 PORE Porch - Enclosed
- 47 PORS Porch - Screened
- 48 PORW Porch - Wrap Around
- 49 PRI Privacy Fence
- 50 REA Recreational Path
- 51 RV RV Parking
- 52 SEA Seawall
- 53 SECG Security Gate
- 54 SNO Snow Removal
- 55 SPR Sprinkler System
- 56 STA Stables
- 57 STO Storage Shed
- 58 TEN Tennis Court
- 59 TRA Trash Service
- 60 TREE Tree
- 61 UND Underground
- 62 WAL Walkout
- 63 WHI Whirlpool
- 64 NON None

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
RESIDENTIAL DATA FORM**

**(1) Class  
RE**

**MLS #** \_\_\_\_\_

**K. FINANCE TYPE**

- 1 2ND 2nd Mortgage
- 2 ART Adjustable Rate Mortgage
- 3 ASM Assumption
- 4 BO Bank Owned
- 5 CAS Cash
- 6 CON Contract
- 7 CONV Conventional
- 8 EXC Exchange
- 9 FHL Farmer Home Loan
- 10 FHA FHA
- 11 FORE Foreclosure
- 12 GOV Government
- 13 LOA Loan Assumption
- 14 OWN Owner Finance
- 15 RUR Rural Development
- 16 SA Seller Assist
- 17 SS Short Sale
- 18 TRA Trade/Exchange
- 19 VA VA
- 20 WRAP WRAP
- 21 OTH Other

**L. FIREPLACE TYPE**

- 1 1FP One Fireplace
- 2 2FP Two Fireplaces
- 3 3+FP Three or More Fireplaces
- 4 ART Artificial
- 5 ELE Electric
- 6 FAC Factory Built
- 7 FIRFD Fireplace Double Sided
- 8 FIRF Fireplace Footings
- 9 GAS Gas
- 10 GASL Gas Log
- 11 GASS Gas Starter
- 12 BED In Bedroom
- 13 FAMD In Family Room Down
- 14 FAU In Family Room Up
- 15 LIV In Living Room
- 16 MASB In Master Bedroom
- 17 MAS Masonry
- 18 WOO Wood
- 19 WD/GS Wood/Gas
- 20 WS Wood Stove

**M. FLOOD (REQUIRED)**

- 1 FZ Flood Zone
- 2 FZP Flood Zone Partial
- 3 NOT Insurance Not Required
- 4 REQ Insurance Required
- 5 UNK Insurance-Status Unknown
- 6 NON None

**N. FLOOR COVERINGS**

- 1 CPAR Carpet - Partial
- 2 CW2W Carpet - Wall to Wall
- 3 CER Ceramic Tile
- 4 CON Concrete
- 5 HAR Hardwood
- 6 LAM Laminate
- 7 STA Slate/Stone/Brick
- 8 VIN Vinyl
- 9 WOO Wood

**O. FOUNDATION**

- 1 BLO Block
- 2 BRI Brick
- 3 CON Concrete
- 4 CRA Crawl
- 5 FULB Full Basement
- 6 PARB Partial Basement
- 7 PIE Pier
- 8 POU Pour
- 9 ROC Rock
- 10 SLA Slab
- 11 STO Stone
- 12 TIL Tile Block

**P. FUEL TYPE (REQUIRED)**

- 1 COA Coal
- 2 ELE Electric
- 3 GAS Gas
- 4 LP LP
- 5 OIL Oil
- 6 PRO Propane
- 7 SOL Solar
- 8 WOO Wood
- 9 NON None
- 10 OTH Other

**Q. GARAGE TYPE (REQUIRED)**

- 1 ATTG Attached
- 2 BAS Basement Garage
- 3 CAR Carport
- 4 DET Detached
- 5 DO Door Opener
- 6 HEA Heated Garage
- 7 INS Insulated Garage
- 8 OVE Oversized Garage
- 9 TAN Tandem
- 10 TUC Tucked Under
- 11 WIR Wired
- 12 NON None

**R. HEAT TYPE (REQUIRED)**

- 1 BAS Basement
- 2 CEI Ceiling Electric
- 3 CEN Central
- 4 ELE Electric
- 5 FLO Floor Furnace
- 6 FOR Forced Air
- 7 GAS Gas
- 8 GEO Geo Thermal
- 9 GRA Gravity
- 10 HEA Heat Pump
- 11 HOT Hot Water
- 12 HVAC HVAC
- 13 IFH In Floor Heat
- 14 LP LP
- 15 MIX Mixed
- 16 OIL Oil
- 17 PROL Propane Leased
- 18 PROO Propane Owned
- 19 RAD Radiant
- 20 RADR Radiator
- 21 SOL Solar
- 22 SPA Space Heat
- 23 STE Steam/Hot Water
- 24 SUS Suspended
- 25 WOO Wood Auxiliary
- 26 ZON Zoned
- 27 NON None

**S. HOUSE STYLE (REQUIRED)**

- 1 1S 1 Story
- 2 1.5S 1.5 Story
- 3 2S 2 Story
- 4 3S 3 Story
- 5 BI-L Bi-Level
- 6 COND Condominium
- 7 DUP Duplex
- 8 MH Mobile Home
- 9 MUL Multi-Level
- 10 TOWN Townhouse
- 11 TRA Traditional

**T. INSULATION**

- 1 ATT Attic
- 2 BAS Basement
- 3 SID Sidewalls
- 4 UNK Unknown

**U. INTERIOR AMENITIES (REQUIRED)**

- 1 AES Air Cleaner
- 2 ATT Attic Fan
- 3 ATS Attic Storage
- 4 BARD Bar - Dry
- 5 BARW Bar - Wet
- 6 BOO Bookcases, Built In
- 7 CTV Cable TV
- 8 CTVA Cable TV Available
- 9 CE9 Ceiling - 9+ ft
- 10 CEB Ceiling - Beamed
- 11 CECA Ceiling - Cathedral
- 12 CECO Ceiling - Cove
- 13 CET Ceiling - Tray
- 14 CEV Ceiling - Vaulted
- 15 CEF Ceiling Fan
- 16 CEL Ceiling Fan/Light
- 17 CEN Central Vacuum
- 18 CHA Chandelier
- 19 CRO Crown Molding
- 20 COUC Countertops - Corian
- 21 COUG Countertops - Granite
- 22 ELE Elevator
- 23 FIB Fiber Optic
- 24 FIR Fireplace
- 25 FOY2 Foyer - 2 Story
- 26 FOYE Foyer - Entrance
- 27 FRE French Doors
- 28 HAN Handicap Access
- 29 HOME Home Theater
- 30 OPE Open Stairs
- 31 PAN Paneled Doors
- 32 PRI Plumbing Roughed In
- 33 POC Pocket Doors
- 34 POO Pool
- 35 PDAS Pull Down Attic Stairs
- 36 REA Rear Stairs
- 37 SAU Sauna/Steam
- 38 SKY Skylight
- 39 SLI Sliding Glass Door
- 40 STE Stereo Surround System
- 41 TIP Tipout
- 42 TRA Track Lighting

**V. KITCHEN BREAKFAST**

- 1 BREA Breakfast Area
- 2 BREB Breakfast Bar
- 3 BRER Breakfast Room
- 4 COU Country Kitchen
- 5 KIT Kitchen Center Island
- 6 PAN Pantry

**W. LAUNDRY**

- 1 1ST 1st Floor Laundry
- 2 2ND 2nd Floor Laundry
- 3 BSM Basement
- 4 DRY Dryer Hook-Up
- 5 ELE Electric
- 6 GAR Garage
- 7 GAS Gas
- 8 HAL Hall
- 9 KIT Kitchen Area
- 10 LAUC Laundry Closet
- 11 LAUH Laundry Hook Up
- 12 LAUR Laundry Room
- 13 WAS Washer Hookup

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
RESIDENTIAL DATA FORM**

**(1) Class  
RE**

**MLS #** \_\_\_\_\_

**X. LOT DESCRIPTION**

- 1 BLU Bluff
- 2 BSL Borders State Land
- 3 BUI Buildable Site
- 4 COR Corner Lot
- 5 CRE Creek
- 6 CROP Crop Land
- 7 CUL Cul-de-Sac
- 8 CUR Curb
- 9 FENF Fenced Full
- 10 FENP Fenced Partial
- 11 FRU Fruit Trees
- 12 HIL Hillside Property
- 13 HOR Horse Property
- 14 LAKEA Lake Access
- 15 LAKF Lake Frontage
- 16 LAKV Lake View
- 17 LEA Leased Land
- 18 LEV Level
- 19 MUL Multiple Houses
- 20 POND Pond
- 21 LAN Professional Landscaping
- 22 RIVF River Frontage
- 23 RIVV River View
- 24 ROL Rolling Property
- 25 RUR Rural
- 26 SAN Sand Beach
- 27 SEC Secluded
- 28 SHP Second Home on Property
- 29 SID Sidewalk
- 30 SLO Sloping
- 31 SOP Stream on Property
- 32 STL Street Light
- 33 SUNK Sunken
- 34 TIM Timber
- 35 TRE Trees
- 36 VAL Valley View
- 37 VIEWWC View - City
- 38 VIEWWG View - Golf Course
- 39 VIEWWW View - Water
- 40 WAT Waterfront
- 41 WATL Water Ski Lake
- 42 WL Wet Lands
- 43 WOOD Wooded

**Y. OCCUPANT**

- 1 CLA Call Listing Agent
- 2 CLO Call Listing Office
- 3 OWN Owner
- 4 TEN Tenant
- 5 VAC Vacant

**Z. POSSESSION**

- 1 3-7D 3-7 Days After
- 2 30D 30 Days
- 3 45D 45 Days
- 4 60D 60 Days
- 5 90D 90 Days
- 6 AGR Agreed
- 7 ATC At Closing
- 8 IMM Immediate
- 9 NEG Negotiable

**ZA. ROAD FRONTAGE**

- 1 ALC Alley Access
- 2 CIR Circle Drive
- 3 C/T City/Town
- 4 C/CR County/City Road
- 5 DIR Dirt
- 6 EAS Easement
- 7 GRA Gravel
- 8 HSR Hard Surface Road
- 9 INT Interstate Service
- 10 OBL On Bus Line
- 11 OPR On Private Road
- 12 PRF Paved Road Frontage
- 13 PUB Public Bus
- 14 SBS School Bus
- 15 STH State Highway
- 16 STR State Road
- 17 UNI Unimproved
- 18 USH US Highway

**ZB. ROOF (REQUIRED)**

- 1 ARC Architectural Shingles
- 2 ASP Asphalt
- 3 BUI Built-Up
- 4 CEM Cement Asbestos
- 5 COM Composition
- 6 CON Concrete
- 7 COP Copper
- 8 FIB Fiberglass
- 9 FLA Flat
- 10 GRA Gravel
- 11 MET Metal
- 12 PLA Plastic
- 13 ROC Rock
- 14 ROL Rolled
- 15 RUB Rubber
- 16 SHA Shake
- 17 SHI Shingles
- 18 SLA Slate
- 19 STE Steel
- 20 TAR Tar
- 21 TIL Tile
- 22 TIN Tin
- 23 WSHA Wood
- 24 NA NA
- 25 NON None
- 26 OTH Other

**ZC. ROOMS**

- 1 1STF 1st Floor Family
- 2 1STM 1st Floor Master
- 3 BON Bonus Room
- 4 DEN Den
- 5 DINS Dining Room Separate
- 6 EXE Exercise Room
- 7 FAM Family Room
- 8 GRE Great Room
- 9 HOB Hobby Room
- 10 DINL L Shaped
- 11 LIB Library/Office
- 12 LIVS Living Room Separate
- 13 LIVC Liv Room/Din Room Combo
- 14 LOF Loft
- 15 LLB Lwr Level Roughed in Bath
- 16 MAIN Main Floor Laundry
- 17 MASB Master Bath
- 18 MBDR Master Bedroom
- 19 MBDRC Master Bedroom w/Closet
- 20 MUD Mud Room
- 21 PAN Pantry
- 22 PLAY Play Room
- 23 SOL Solarium
- 24 STO Storage
- 25 STDEN Study/Den
- 26 SUN Sunroom
- 27 STU Stubbed Bath Or Rough In
- 28 SUI Suite Or Accessory Apt
- 29 UTI Utility Room
- 30 WAL Walk-Up Attic
- 31 WORK Workshop

**ZD. SEWER TYPE (REQUIRED)**

- 1 COM Community Septic
- 2 COMS Community System
- 3 LEA Leach Field
- 4 MECH Mechanical
- 5 NTI Need to Install
- 6 NS No Sewer
- 7 PRI Private Septic
- 8 PUB Public Sewer
- 9 SEP Septic Tank
- 10 STO Storm Sewer
- 11 SWRC SWR Conn
- 12 SWRP SWR Property Line
- 13 TANK Tank
- 14 OTH Other

**ZE. SHOWING INSTRUCTIONS (REQUIRED)**

- 1 24HR 24 Hour Notice
- 2 ABH After Business Hours
- 3 BUS Business Hours Only
- 4 APPT By Appointment
- 5 CLA Call List Agent
- 6 CLO Call List Office
- 7 CAUA Caution Alarm
- 8 CAUP Caution Pet
- 9 KAO Key at Office
- 10 LOCK Lockbox
- 11 MEAN Mean Animal
- 12 SPEC Special Hours
- 13 UND Under Construction
- 14 VAC Vacant

**ZF. SIDING**

- 1 ALU Aluminum
- 2 AS Asphalt Shingle
- 3 BRI Brick
- 4 CED Cedar
- 5 CEM Cement
- 6 CEMA Cement Asbestos
- 7 CON Concrete
- 8 CONB Concrete Block
- 9 FRAM Frame/Masonry
- 10 FRAS Frame/Stucco
- 11 HAR Hardboard
- 12 LOG Log
- 13 MAS Masonite
- 14 MET Metal
- 15 PERM Permanent Siding
- 16 PER Perma-Stone
- 17 PRE Pressboard
- 18 RED Redwood
- 19 ROC Rock
- 20 ROU Rough-Sawn
- 21 SHA Shake
- 22 SLA Slate
- 23 STE Steel
- 24 STO Stone
- 25 STU Stucco
- 26 VIN Vinyl
- 27 WOO Wood

**ZG. TERMS**

- 1 ASM Assumption
- 2 CAS Cash
- 3 CON Contract
- 4 EXC Exchange
- 5 FIN Financed
- 6 LEA Lease
- 7 PRI Private Contract
- 8 RTO Rent to Own
- 9 SAL Sale/Lease Back
- 10 SEL Sell in Entirety
- 11 WIL Will Divide

**ZH. WATER TYPE (REQUIRED)**

- 1 ART Artesian Well
- 2 CIT City
- 3 COM Community
- 4 PRIW Private Well
- 5 SHAW Shared Well
- 6 WHE Water Heater - Electric
- 7 WHG Water Heater - Gas
- 8 WHS Water Heater - Solar
- 9 WPL Water Property Line
- 10 WTS Water to Site
- 11 WELD Well - Drill
- 12 WELN Well - Need Drill
- 13 WELS Well - Sandpoint
- 14 NON None

**ZI. WINDOWS**

- 1 ACS Alum Comb Storm
- 2 BAY Bay Window
- 3 BOW Bow Window
- 4 CAS Casement
- 5 DOU Double Hung
- 6 DPW Double Pane Windows
- 7 ESC Escape Window
- 8 STOW Storm Windows
- 9 THE Thermal
- 10 SSS Wood Sash Storm



\*All fields marked with an asterisk (\*) and Bold Text are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

\*TYPE:  Residential Lots  Commercial Lots  Multi-Family Lots  Vacant Land

\*FOR SALE or RENT  For Sale  For Rent

Virtual Tour: \_\_\_\_\_

\*IDX INCLUDE:  Yes  No

LISTING INFORMATION

\*Asking Price \$: \_\_\_\_\_ (8) (Range Search) \*Status: \_\_\_\_\_ (LU)  
 \*List Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Expire Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 \*List Agent/Office: \_\_\_\_\_ Agent Phone: \_\_\_\_\_ (15)  
 Contingency: \_\_\_\_\_ (LU) \*Agent Owned: \_\_\_\_\_ (LU)  
 \*Instructions \_\_\_\_\_ (255)  
 \*Directions \_\_\_\_\_ (255)  
 Built Prior 1978: \_\_\_\_\_ (LU) Bonus: \_\_\_\_\_ (20)  
 Buyers Agent: \_\_\_\_\_ (LU) \*Buyers Agent Comm: \_\_\_\_\_ (8) \*Buyers Agent Dual/Var Rate: \_\_\_\_\_ (LU)  
 Sub Agent: \_\_\_\_\_ (LU) Sub Agent Comm.: \_\_\_\_\_ (8) Sub Agent Dual/Var Rate: \_\_\_\_\_ (LU)  
 Non-Agent: \_\_\_\_\_ (LU) Non-Agent Comm.: \_\_\_\_\_ (8) Non-Agent Dual/Var Rate: \_\_\_\_\_ (LU)  
 Min. Commission: \_\_\_\_\_ (8) Lease Fee: \_\_\_\_\_ (8) Closing Company: \_\_\_\_\_ (25)  
 Key Location: \_\_\_\_\_ (LU) \*Exclude from the Internet: \_\_\_\_\_ (LU) New Construction: \_\_\_\_\_ (LU)  
 \*Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (4000)

PROPERTY INFORMATION

\*Address: \_\_\_\_\_ St. # \_\_\_\_\_ St. Dir. \_\_\_\_\_ \*Street Name \_\_\_\_\_ Unit # \_\_\_\_\_ (5)  
 \*City: \_\_\_\_\_ (LU) \*State: \_\_\_\_\_ (LU) \*ZIP: \_\_\_\_\_ (LU)  
 County: \_\_\_\_\_ (LU)  
 \*Owner: \_\_\_\_\_ (40) Owner Phone: \_\_\_\_\_ (15)  
 \*MLS Area: \_\_\_\_\_ (LU) Grid #: \_\_\_\_\_ (LU)  
 \*Elementary School: \_\_\_\_\_ (LU)  
 \*Middle/Jr High School: \_\_\_\_\_ (LU)  
 \*Sr. High School: \_\_\_\_\_ (LU)  
 \*Zoning: \_\_\_\_\_ (LU) Assessments: \_\_\_\_\_ (10)  
 Co-List Agent/Office: \_\_\_\_\_ Co-List Phone: \_\_\_\_\_ (10)  
 Assessed Value: \_\_\_\_\_ (8) Acres: \_\_\_\_\_ (Float Range)  
 Subdivision: \_\_\_\_\_ (20) \*Parcel: \_\_\_\_\_ (20)  
 Latitude: \_\_\_\_\_ (17) Longitude: \_\_\_\_\_ (17)  
 \*Lot Size: \_\_\_\_\_ (15) Frontage Ft.: \_\_\_\_\_ (Float Range) Depth Ft.: \_\_\_\_\_ (Float Range)  
 Section: \_\_\_\_\_ (#2) (Range) Township: \_\_\_\_\_ (#2) (Range) Range: \_\_\_\_\_ (#2) (Range)  
 Tax Exemptions: \_\_\_\_\_ (LU) \*Tax Year: \_\_\_\_\_ (4)  
 \*Tax Rate: \_\_\_\_\_ (Float Range) \*Total Taxes: \_\_\_\_\_ (5) Association Fee / Lot Rent: \_\_\_\_\_ (15)  
 \*Possession: \_\_\_\_\_ (5) Abstract Location: \_\_\_\_\_ (LU)  
 Legal Description \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (500)  
 Public Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (512)

Features: select all that apply.

**A. ACREAGE (REQUIRED)**

- 1 .5A Less Than .5 Acre
- 2 .5-1 .5-1 Acre
- 3 1-2 1-2 Acres
- 4 2-5 2-5 Acres
- 5 5-10 5-10 Acres
- 6 10-20 10-20 Acres
- 7 20-50 20-50 Acres
- 8 50-100 50-100 Acres
- 9 100+ Over 100 Acres

**B. AMENITIES**

- 1 BTD Boat Dock
- 2 CT Commuter Train
- 3 DOG Dog Run
- 4 GOL Golf
- 5 HORO Horses Allowed
- 6 INT Interstate Access
- 7 PAR Park
- 8 PLAY Playground
- 9 POOC Pool - Community
- 10 REA Recreational Path

**C. BEST USE**

- 1 1F Single Family
- 2 2F Two Family
- 3 4MF 4-Multi-Family
- 4 AGR Agricultural
- 5 BUS Business
- 6 COM Commercial
- 7 HUN Hunting
- 8 IND Industrial
- 9 OFF Office

**D. DOCUMENTS ON FILE**

- 1 AE Aerial Photo
- 2 APP Appraisal
- 3 C&R Covenants & Restrictions
- 4 DEED Deed Restrictions
- 5 EAS Easements/Restrictions
- 6 ENV Environmental Study
- 7 FEA Feasibility Study
- 8 HOM Home Inspection
- 9 HOMW Home Warranty
- 10 LEA Lead Paint Disclosure
- 11 LEG Legal Disclosure
- 12 PER Perc Test
- 13 PES Pest Inspection
- 14 PLA Plat Map
- 15 REC Recorded Covenant
- 16 SEL Sellers Disclosure
- 17 SEP Septic Inspection
- 18 SIT Site Plan
- 19 SOI Soil Test
- 20 SUR Survey Available
- 21 TOP Topography

**E. DRIVEWAY**

- 1 ASP Asphalt
- 2 BRI Brick
- 3 COM Common Driveway
- 4 CON Concrete
- 5 CRR Crushed Rock
- 6 DIR Dirt
- 7 DWD Double Wide Driveway
- 8 GRA Gravel
- 9 NON None
- 10 O&G Oil & Gravel
- 11 PAV Paved
- 12 SHA Shared Driveway
- 13 TWD Triple Wide Driveway

**F. FENCING**

- 1 BAR Barbed Wire
- 2 BLO Block
- 3 CAT Cattle Tight
- 4 CHA Chain Link
- 5 ELE Electric
- 6 ENT Entire Tract
- 7 FENF Fenced Full
- 8 FENP Fenced Partial
- 9 HOG Hog Tight
- 10 PAR Part of Tract
- 11 SMO Smooth Wire
- 12 UNK Unknown
- 13 WOO Wood

**G. FINANCE TYPE**

- 1 2ND 2nd Mortgage
- 2 ART Adjustable Rate Mortgage
- 3 ASM Assumption
- 4 BO Bank Owned
- 5 CAS Cash
- 6 CON Contract
- 7 CONV Conventional
- 8 EXC Exchange
- 9 FHL Farmer Home Loan
- 10 FHA FHA
- 11 FORE Foreclosure
- 12 GOV Government
- 13 LOA Loan Assumption
- 14 OWN Owner Finance
- 15 RUR Rural Development
- 16 SA Seller Assist
- 17 SS Short Sale
- 18 TRA Trade/Exchange
- 19 VA VA
- 20 WRAP WRAP
- 21 OTH Other

**H. FLOOD (REQUIRED)**

- 1 FZ Flood Zone
- 2 FZP Flood Zone Partial
- 3 NOT Insurance Not Required
- 4 REQ Insurance Required
- 5 UNK Insurance-Status Unknown
- 6 NON None

**I. FUEL TYPE**

- 1 COA Coal
- 2 ELE Electric
- 3 GAS Gas
- 4 LPLP
- 5 OIL Oil
- 6 PRO Propane
- 7 SOL Solar
- 8 WOO Wood
- 9 NON None
- 10 OTH Other

**J. LOT DESCRIPTION**

- 1 BLU Bluff
- 2 BSL Borders State Land
- 3 BUI Buildable Site
- 4 COR Corner Lot
- 5 CRE Creek
- 6 CROP Crop Land
- 7 CUL Cul-de-Sac
- 8 CUR Curb
- 9 FRU Fruit Trees
- 10 HIL Hillside Property
- 11 HOR Horse Property
- 12 LAKEA Lake Access
- 13 LAKF Lake Frontage
- 14 LAKV Lake View
- 15 LEA Leased Land
- 16 LEV Level
- 17 MUL Multiple Houses
- 18 POND Pond
- 19 LAN Professional Landscaping
- 20 RIV River Frontage
- 21 ROL Rolling Property
- 22 RUR Rural
- 23 SAN Sand Beach
- 24 SEC Secluded
- 25 SHP Second Home on Property
- 26 SID Sidewalk
- 27 SLO Sloping
- 28 SOP Stream on Property
- 29 STL Street Light
- 30 SUNK Sunken
- 31 TIM Timber
- 32 TRE Trees
- 33 VAL Valley View
- 34 VIEWC View - City
- 35 VIEWG View - Golf Course
- 36 VIEWW View - Water
- 37 WAT Waterfront
- 38 WATL Water Ski Lake
- 39 WL Wet Lands
- 40 WOOD Wooded

**K. LOT IMPROVEMENT**

- 1 C&G Curb & Gutters
- 2 FEN Fence
- 3 FIN Finish Graded
- 4 OPE Open Land
- 5 PAR Partially Wooded
- 6 RAI Rail Spur
- 7 ROU Rough Graded
- 8 SID Sidewalks
- 9 STO Storm Sewer
- 10 UND Underground
- 11 VEG Vegetation
- 12 WOO Wooded/Timber

**L. POSSESSION**

- 1 3-7D 3-7 Days After
- 2 30D 30 Days
- 3 45D 45 Days
- 4 60D 60 Days
- 5 90D 90 Days
- 6 AGR Agreed
- 7 ATC At Closing
- 8 IMM Immediate
- 9 NEG Negotiable

**M. POTENTIAL USE**

- 1 AGR Agriculture/Farming
- 2 COM Commercial/Industrial
- 3 OFF Office/Institutional
- 4 PLA Platted
- 5 REC Recreation/2nd Home
- 6 RECR Recreation/Resort
- 7 RES Residential
- 8 TIM Timberland
- 9 UND Undeveloped Land
- 10 WOR Working Farm
- 11 OTH Other

**(2) Class  
LD**

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
VACANT LAND-BUILDING SITE DATA FORM**

**MLS #** \_\_\_\_\_

**N. PRESENT USE**

- 1 AGR Agriculture/Farming
- 2 COM Commercial/Industrial
- 3 OFF Office/Institutional
- 4 PLA Platted
- 5 REC Recreation/2nd Home
- 6 RECR Recreation/Resort
- 7 RES Residential
- 8 TIM Timberland
- 9 UND Undeveloped Land
- 10 WOR Working Farm

**O. RESTRICTIONS / EASEMENTS**

- 1 COV Covenants
- 2 DEE Deed Restrictions
- 3 EAS Easements
- 4 HOA Home Owners Association
- 5 NON Non-Conforming
- 6 SUBD Subdivision Restriction
- 7 SUBJ Subject to Zoning
- 8 WIT With Variance

**P. ROAD FRONTAGE**

- 1 ALC Alley Access
- 2 CIR Circle Drive
- 3 C/T City/Town
- 4 C/CR County/City Road
- 5 DIR Dirt
- 6 EAS Easement
- 7 GRA Gravel
- 8 HSR Hard Surface Road
- 9 INT Interstate Service
- 10 OBL On Bus Line
- 11 OPR On Private Road
- 12 PRF Paved Road Frontage
- 13 PUB Public Bus
- 14 SBS School Bus
- 15 STH State Highway
- 16 STR State Road
- 17 UNI Unimproved
- 18 USH US Highway

**Q. ROAD SURFACE**

- 1 ALL Alley
- 2 DIR Dirt
- 3 GRA Gravel
- 4 HSR Hard Surface Road
- 5 OIL Oiled
- 6 OTH Other

**R. SEWER TYPE (REQUIRED)**

- 1 COM Community Septic
- 2 COMS Community System
- 3 LEA Leach Field
- 4 MECH Mechanical
- 5 NTI Need to Install
- 6 NS No Sewer
- 7 PRI Private Septic
- 8 PUB Public Sewer
- 9 SEP Septic Tank
- 10 STO Storm Sewer
- 11 SWRC SWR Conn
- 12 SWRP SWR Property Line
- 13 TANK Tank
- 14 OTH Other

**S. SHOWING INSTRUCTIONS**

- 1 24HR 24 Hour Notice
- 2 ABH After Business Hours
- 3 BUS Business Hours Only
- 4 APPT By Appointment
- 5 CLA Call List Agent
- 6 CLO Call List Office
- 7 CAUA Caution Alarm
- 8 CAUP Caution Pet
- 9 KAO Key at Office
- 10 LOCK Lockbox
- 11 MEAN Mean Animal
- 12 SPEC Special Hours
- 13 UND Under Construction
- 14 VAC Vacant

**T. STRUCTURE**

- 1 BAR Barn
- 2 CH Club House
- 3 COR Corral
- 4 GAR Garage
- 5 GRE Green House
- 6 INA In Law Addition
- 7 OUT Outbuildings
- 8 POL Pole Building
- 9 RES Residence
- 10 STA Stables
- 11 STO Storage Shed
- 12 WOR Work Shop

**U. SURFACE WATER**

- 1 LAK Lake
- 2 PON Pond
- 3 SPR Spring
- 4 STR Stream

**V. TERMS**

- 1 ASM Assumption
- 2 CAS Cash
- 3 CON Contract
- 4 EXC Exchange
- 5 FIN Financed
- 6 LEA Lease
- 7 PRI Private Contract
- 8 RTO Rent to Own
- 9 SAL Sale/Lease Back
- 10 SEL Sell in Entirety
- 11 WIL Will Divide

**W. TOPOGRAPHY**

- 1 C/O Cleared/Open
- 2 FIL Fill Needed
- 3 FLO Flood Plain
- 4 GEN Gentle Rolling
- 5 HEA Heavily Wooded
- 6 HIL Hilly
- 7 LEV Level
- 8 PARW Partially Wooded
- 9 ROL Rolling
- 10 SLOF Slope To Front
- 11 SLOR Slope To Rear
- 12 SLO Sloping
- 13 STE Steep

**X. TYPE OF SOIL**

- 1 BLA Black Dirt
- 2 CLA Clay
- 3 GRA Gravel
- 4 LAN Land Fill
- 5 LOA Loam
- 6 ROC Rock
- 7 SAN Sand
- 8 UNK Unknown

**Y. UTILITIES AVAILABLE**

- 1 CTV Cable TV
- 2 CTVA Cable TV Available
- 3 COMS Community Septic
- 4 COMW Community Well
- 5 ELE Electricity
- 6 NAT Natural Gas
- 7 PROO Propane-Owned
- 8 PROR Propane-Rented
- 9 RAI Rail
- 10 RUR Rural Water
- 11 SEP Septic
- 12 SEW Sewer
- 13 TEL Telephone
- 14 UND Underground Utilities
- 15 WATC Water-City
- 16 WATR Water-Rural
- 17 WELC Well-Community
- 18 WELP Well-Private

**Z. WATER TYPE (REQUIRED)**

- 1 ART Artesian Well
- 2 CIT City
- 3 COM Community
- 4 PRIW Private Well
- 5 SHAW Shared Well
- 6 WPL Water Property Line
- 7 WTS Water to Site
- 8 WELD Well - Drill
- 9 WELN Well - Need Drill
- 10 WHE Water Heater - Electric
- 11 WHG Water Heater - Gas
- 12 WHS Water Heater - Solar
- 13 NON None

**ZA. WILL SELL**

- 1 CON Contract
- 2 EXC Exchange Only
- 3 LEAS Lease Back
- 4 SIE Sell in Entirety
- 5 WILD Will Divide
- 6 WILE Will Exchange



\*All fields marked with an asterisk (\*) and Bold Text are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

\*TYPE:  Duplex  Triplex  Fourplex  5 or More Units  Apartment Building  Other

\*FOR SALE or RENT  For Sale  For Rent

Virtual Tour: \_\_\_\_\_

\*IDX INCLUDE:  Yes  No

LISTING INFORMATION

\*Asking Price \$: \_\_\_\_\_ (8) (Range Search) \*Status: \_\_\_\_\_ (LU)  
 \*List Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Expire Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 \*List Agent/Office: \_\_\_\_\_ Agent Phone: \_\_\_\_\_ (15)  
 Contingency: \_\_\_\_\_ (LU) \*Agent Owned: \_\_\_\_\_ (LU)  
 \*Instructions \_\_\_\_\_  
 \_\_\_\_\_ (255)  
 \*Directions \_\_\_\_\_  
 \_\_\_\_\_ (255)  
 \*Built Prior 1978: \_\_\_\_\_ (LU) Bonus: \_\_\_\_\_ (20)  
 Buyers Agent: \_\_\_\_\_ (LU) \*Buyer Agent Comm: \_\_\_\_\_ (8) \*Buyers Agent Dual/Var Rate: \_\_\_\_\_ (LU)  
 Sub Agent: \_\_\_\_\_ (LU) Sub Agent Comm.: \_\_\_\_\_ (8) Sub Agent Dual/Var Rate: \_\_\_\_\_ (LU)  
 Non-Agent: \_\_\_\_\_ (LU) Non-Agent Comm.: \_\_\_\_\_ (8) Non-Agent Dual/Var Rate: \_\_\_\_\_ (LU)  
 Min. Commission: \_\_\_\_\_ (8) Lease Fee: \_\_\_\_\_ (8) Closing Company: \_\_\_\_\_ (25)  
 \*Key Location: \_\_\_\_\_ (LU) \*Exclude from the Internet: \_\_\_\_\_ (LU) New Construction: \_\_\_\_\_ (LU)  
 \*Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (4000)

PROPERTY INFORMATION

\*Address: \_\_\_\_\_ St. # \_\_\_\_\_ St. Dir. \_\_\_\_\_ \*Street Name \_\_\_\_\_ Unit # \_\_\_\_\_ (5)  
 \*City: \_\_\_\_\_ (LU) \*State: \_\_\_\_\_ (LU) \*ZIP: \_\_\_\_\_ (LU)  
 County: \_\_\_\_\_ (LU)  
 \*Owner: \_\_\_\_\_ (40) Owner Phone: \_\_\_\_\_ (15)  
 \*MLS Area: \_\_\_\_\_ (LU) Grid #: \_\_\_\_\_ (LU)  
 \*Elementary School: \_\_\_\_\_ (LU)  
 \*Middle/Jr High School: \_\_\_\_\_ (LU)  
 \*Sr. High School: \_\_\_\_\_ (LU)  
 \*Zoning: \_\_\_\_\_ (LU) Assessments: \_\_\_\_\_ (10)  
 Co-List Agent:/Office: \_\_\_\_\_ Co-List Phone: \_\_\_\_\_ (10)  
 Assessed Value: \_\_\_\_\_ (8) Acres: \_\_\_\_\_ (Float Range)  
 Subdivision: \_\_\_\_\_ (20) \*Parcel: \_\_\_\_\_ (20)  
 Latitude: \_\_\_\_\_ (15) Longitude: \_\_\_\_\_ (15)  
 \*Lot Size: \_\_\_\_\_ (15) Frontage Ft.: \_\_\_\_\_ (Float Range) Depth Ft.: \_\_\_\_\_ (Float Range)  
 Section: \_\_\_\_\_ (#2) (Range) Township: \_\_\_\_\_ (#2) (Range) Range: \_\_\_\_\_ (#2) (Range)  
 Tax Exemptions: \_\_\_\_\_ (LU) \*Tax Year: \_\_\_\_\_ (4)  
 \*Tax Rate: \_\_\_\_\_ (Float Range) \*Total Taxes: \_\_\_\_\_ (5)  
 \*Possession: \_\_\_\_\_ (5) Abstract Location: \_\_\_\_\_ (LU)  
 Legal Description \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (500)

**(3) Class  
MU**

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
MULTI-FAMILY DATA FORM**

MLS # \_\_\_\_\_

**\*Number of Units:** \_\_\_\_\_ (#2) (Range)    **\*Year Built:** \_\_\_\_\_ (#4) (Range)    Current Rent Certificate: \_\_\_\_\_ (LU)

Coin Op Wash / Dry: \_\_\_\_\_ (LU)    **\*Heat Separate by Unit:** \_\_\_\_\_ (LU)

**\*Water Separate by Unit:** \_\_\_\_\_ (LU)    **\*Electric Separate by Unit:** \_\_\_\_\_ (LU)

Sq Ft Down: \_\_\_\_\_ (#4) (Range)    Sq Ft Main: \_\_\_\_\_ (#4) (Range)

Sq Ft 2nd Level: \_\_\_\_\_ (#4) (Range)    Sq Ft 3rd Level: \_\_\_\_\_ (#4) (Range)

**\*Apx Total Sq Ft:** \_\_\_\_\_ (#4) (Range)

# Garage Stalls: \_\_\_\_\_ (#1) (Range)    **\*Off Street Parking:** \_\_\_\_\_ (#2) (Range)

Water/Sewer Expense: \_\_\_\_\_ (Float)    Heating Expense: \_\_\_\_\_ (Float)

Electric Expense: \_\_\_\_\_ (Float)

Land Assessment: \_\_\_\_\_ (Float)    Bldg Assessment: \_\_\_\_\_ (Float)

**\*Gross Income:** \_\_\_\_\_ (Float)    Gross Income Actual: \_\_\_\_\_ (LU)

Operating Expenses: \_\_\_\_\_ (Float)    Operating Expenses Actual: \_\_\_\_\_ (LU)

Net Income: \_\_\_\_\_ (Float)    Net Income Actual: \_\_\_\_\_ (LU)

Mortgage Balance: \_\_\_\_\_ (Float)    Interest Rate: \_\_\_\_\_ (Float)

Years Left on Mortgage: \_\_\_\_\_ (Float)    Principal Interest Payment: \_\_\_\_\_ (Float)

MULTI-UNIT INFORMATION

	SQ FT (#4)	UNIT RENT (#2)*	BDRMS (#1)	LIVING ROOM (#1)	DINING ROOM (#1)	KITCHEN (#1)	FULL BATHS (#1)	3/4 BATHS (#1)	1/2 BATHS (#1)	STOVE (LU)	FRIG (LU)	D/W (LU)
1												
2												
3												
4												
5												
6												
7												
8												

Public Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Features: select all that apply.

**A. AC TYPE (REQUIRED)**

- 1 ATT Attic Fan
- 2 CEI Ceiling Fan
- 3 CEN Central Air
- 4 ELE Electric
- 5 ENT Entire Bldg.
- 6 EVA Evaporator
- 7 EXH Exhaust Fan
- 8 GAS Gas
- 9 GEO Geo Thermal
- 10 HEA Heat Pump
- 11 HVAC HVAC
- 12 MIX Mixed
- 13 NON None
- 14 OFF Office Only
- 15 PAR Partial
- 16 SOL Solar
- 17 WAL Wall Unit
- 18 WHF Whole House Fan
- 19 WIN Window Units
- 20 ZON Zoned/Dual

**B. AGE (REQUIRED)**

- 1 L/10 10 Yr or Less
- 2 10-25 10-25 Yr
- 3 25-50 25-50 Yr
- 4 50-10 50-100 Yr
- 5 100+ 100 or More
- 6 NEW New
- 7 UNK Unknown

**C. DOCUMENTS ON FILE**

- 1 AE Aerial Photo
- 2 APP Appraisal
- 3 C&R Covenants & Restrictions
- 4 DEED Deed Restrictions
- 5 EAS Easements/Restrictions
- 6 ENV Environmental Study
- 7 FEA Feasibility Study
- 8 HOM Home Inspection
- 9 HOMW Home Warranty
- 10 LEA Lead Paint Disclosure
- 11 LEG Legal Disclosure
- 12 PER Perc Test
- 13 PES Pest Inspection
- 14 PLA Plat Map
- 15 REC Recorded Covenant
- 16 SEL Sellers Disclosure
- 17 SEP Septic Inspection
- 18 SIT Site Plan
- 19 SOI Soil Test
- 20 SUR Survey Available
- 21 TOP Topography

**D. DRIVEWAY**

- 1 ASP Asphalt
- 2 BRI Brick
- 3 COM Common Driveway
- 4 CON Concrete
- 5 CRR Crushed Rock
- 6 DIR Dirt
- 7 DWD Double Wide Driveway
- 8 GRA Gravel
- 9 NON None
- 10 O&G Oil & Gravel
- 11 PAV Paved
- 12 SHA Shared Driveway
- 13 TWD Triple Wide Driveway

**E. EXTERIOR**

- 1 ALU Aluminum
- 2 AL/VL Aluminum/Vinyl
- 3 ASB Asbestos
- 4 ASP Asphalt
- 5 BLF Block Frame
- 6 BRI Brick
- 7 BR/CD Brick and Cedar
- 8 BRF Brick Frame
- 9 B/A Brick/Aluminum
- 10 B/S Brick/Stucco
- 11 B/V Brick/Vinyl
- 12 B/W Brick/Wood
- 13 CED Cedar
- 14 CHIG China Glaze
- 15 CON Concrete Frame
- 16 DRI Dri-vit
- 17 FRA Frame
- 18 HAR Hard Board

- 19 LOG Log
- 20 MAS Masonite
- 21 MET Metal
- 22 METF Metal Frame
- 23 PRE Pressboard
- 24 SHI Shingle
- 25 STE Steel Siding
- 26 STO Stone
- 27 ST/VL Stone/Vinyl
- 28 STU Stucco
- 29 VEN Veneer
- 30 VIN Vinyl
- 31 WOO Wood
- 32 WOOF Wood Frame
- 33 NON None
- 34 OTH Other

**F. FINANCE TYPE**

- 1 2ND 2nd Mortgage
- 2 ART Adjustable Rate Mortgage
- 3 ASM Assumption
- 4 BO Bank Owned
- 5 CAS Cash
- 6 CON Contract
- 7 CONV Conventional
- 8 EXC Exchange
- 9 FHL Farmer Home Loan
- 10 FHA FHA
- 11 FORE Foreclosure
- 12 GOV Government
- 13 LOA Loan Assumption
- 14 OWN Owner Finance
- 15 RUR Rural Development
- 16 SA Seller Assist
- 17 SS Short Sale
- 18 TRA Trade/Exchange
- 19 VA VA
- 20 WRAP WRAP
- 21 OTH Other

**G. FLOOD (REQUIRED)**

- 1 FZ Flood Zone
- 2 FZP Flood Zone Partial
- 3 NOT Insurance Not Required
- 4 REQ Insurance Required
- 5 UNK Insurance-Status Unknown
- 6 NON None

**H. FUEL TYPE (REQUIRED)**

- 1 COA Coal
- 2 ELE Electric
- 3 GAS Gas
- 4 LP LP
- 5 OIL Oil
- 6 PRO Propane
- 7 SOL Solar
- 8 WOO Wood
- 9 NON None
- 10 OTH Other

**I. GARAGE TYPE (REQUIRED)**

- 1 ATTG Attached
- 2 BAS Basement Garage
- 3 CAR Carport
- 4 DET Detached
- 5 DO Door Opener
- 6 HEA Heated Garage
- 7 INS Insulated Garage
- 8 OVE Oversized Garage
- 9 TAN Tandem
- 10 TUC Tucked Under
- 11 WIR Wired
- 12 NON None

**J. HEAT TYPE (REQUIRED)**

- 1 BAS Baseboard
- 2 CEI Ceiling Electric
- 3 CEN Central
- 4 ELE Electric
- 5 FLO Floor Furnace
- 6 FOR Forced Air
- 7 GAS Gas
- 8 GEO Geo Thermal
- 9 GRA Gravity
- 10 HEA Heat Pump
- 11 HOT Hot Water
- 12 HVAC HVAC
- 13 IFH In Floor Heat
- 14 LP LP

- 15 MIX Mixed
- 16 OIL Oil
- 17 PROL Propane Leased
- 18 PROO Propane Owned
- 19 RAD Radiant
- 20 RADR Radiator
- 21 SOL Solar
- 22 SPA Space Heat
- 23 STE Steam/Hot Water
- 24 SUS Suspended
- 25 WOO Wood Auxiliary
- 26 ZON Zoned
- 27 NON None

**K. LEASED**

- 1 100% 100%
- 2 50-75 50 - 75%
- 3 75-90 75 to 95%
- 4 90-10 90 to 100%
- 5 L50% Less than 50%
- 6 OWN Occupied by Owner

**L. LOT DESCRIPTION**

- 1 BLU Bluff
- 2 BSL Borders State Land
- 3 BUI Buildable Site
- 4 COR Corner Lot
- 5 CRE Creek
- 6 CROP Crop Land
- 7 CUL Cul-de-Sac
- 8 CUR Curb
- 9 FENF Fenced Full
- 10 FENP Fenced Partial
- 11 FRU Fruit Trees
- 12 HIL Hillside Property
- 13 HOR Horse Property
- 14 LAKEA Lake Access
- 15 LAKF Lake Frontage
- 16 LAKV Lake View
- 17 LEA Leased Land
- 18 LEV Level
- 19 MUL Multiple Houses
- 20 POND Pond
- 21 LAN Professional Landscaping
- 22 RIV River Frontage
- 23 ROL Rolling Property
- 24 RUR Rural
- 25 SAN Sand Beach
- 26 SEC Secluded
- 27 SHP Second Home on Property
- 28 SID Sidewalk
- 29 SLO Sloping
- 30 SOP Stream on Property
- 31 STL Street Light
- 32 SUNK Sunken
- 33 TIM Timber
- 34 TRE Trees
- 35 VAL Valley View
- 36 VIEWC View - City
- 37 VIEWG View - Golf Course
- 38 VIEWW View - Water
- 39 WAT Waterfront
- 40 WATL Water Ski Lake
- 41 WL Wet Lands
- 42 WOOD Wooded

**M. OCCUPANT**

- 1 CLA Call Listing Agent
- 2 CLO Call Listing Office
- 3 OWN Owner
- 4 TEN Tenant
- 5 VAC Vacant

**N. OWNER PAYS (REQUIRED)**

- 1 ELE Electric
- 2 GAS Gas
- 3 HEA Heat
- 4 TRA Trash
- 5 WAT Water
- 6 GAR Garbage
- 7 SNO Snow Removal
- 8 NON None

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
MULTI-UNIT DATA FORM**

**(3) Class  
MU**

**MLS #** \_\_\_\_\_

**O. PARKING**

- 1 ASP Assigned Space
- 2 ATT Attached
- 3 CAR Carport
- 4 GAR Garage
- 5 CRA Gravel
- 6 OFF Off Site
- 7 ON On Street
- 8 OVER Over 1 Space
- 9 PARA Parking Area
- 10 PARG Parking Garage
- 11 PARS Parking Spaces
- 12 PAV Paved
- 13 STR Street Parking
- 14 NOP No Parking

**P. POSSESSION**

- 1 3-7D 3-7 Days After
- 2 30D 30 Days
- 3 45D 45 Days
- 4 60D 60 Days
- 5 90D 90 Days
- 6 AGR Agreed
- 7 ATC At Closing
- 8 IMM Immediate
- 9 NEG Negotiable

**Q. PROPERTY FEATURES**

- 1 SEC Alarm Security System
- 2 BAR Barn
- 3 CH Club House
- 4 CT Commuter Train
- 5 DOCB Dock - Boat
- 6 DOCS Dock - Swimming
- 7 DOG Dog Run
- 8 FIS Fishing
- 9 GAZ Gazebo
- 10 GOL Golf
- 11 HORF Horse Facility
- 12 HORO Horses Allowed
- 13 HOT Hot Tub
- 14 HUN Hunting on or Near
- 15 INA In Law Addition
- 16 INT Interstate Access
- 17 IRR Irrigation System
- 18 JAC Jacuzzi
- 19 PAR Park
- 20 PETS Pets Allowed
- 21 PLAY Playground
- 22 POL Pole Building
- 23 POOA Pool - Above Ground
- 24 POOC Pool - Community
- 25 POOE Pool Enclosed
- 26 POOI Pool - In Ground
- 27 PH Pool House
- 28 REA Recreational Path
- 29 RV RV Parking
- 30 SECG Security Gate
- 31 SNO Snow Removal
- 32 SPR Sprinkler System
- 33 STA Stables
- 34 STO Storage Shed
- 35 TEN Tennis Court
- 36 TRA Trash Service
- 37 WHI Whirlpool
- 38 NON None

**R. ROAD FRONTAGE**

- 1 ALC Alley Access
- 2 CIR Circle Drive
- 3 C/T City/Town
- 4 C/CR County/City Road
- 5 DIR Dirt
- 6 EAS Easement
- 7 GRA Gravel
- 8 HSR Hard Surface Road
- 9 INT Interstate Service
- 10 OBL On Bus Line
- 11 OPR On Private Road
- 12 PRF Paved Road Frontage
- 13 PUB Public Bus
- 14 SBS School Bus
- 15 STH State Highway
- 16 STR State Road
- 17 UNI Unimproved
- 18 USH US Highway

**S. SEWER TYPE (REQUIRED)**

- 1 COM Community Septic
- 2 COMS Community System
- 3 LEA Leach Field
- 4 MECH Mechanical
- 5 NTI Need to Install
- 6 NS No Sewer
- 7 PRI Private Septic
- 8 PUB Public Sewer
- 9 SEP Septic Tank
- 10 STO Storm Sewer
- 11 SWRC SWR Conn
- 12 SWRP SWR Property Line
- 13 TANK Tank
- 14 OTH Other

**T. SHOWING INSTRUCTIONS**

- 1 24HR 24 Hour Notice
- 2 ABH After Business Hours
- 3 BUS Business Hours Only
- 4 APPT By Appointment
- 5 CLA Call List Agent
- 6 CLO Call List Office
- 7 CAUA Caution Alarm
- 8 CAUP Caution Pet
- 9 KAO Key at Office
- 10 LOCK Lockbox
- 11 MEAN Mean Animal
- 12 SPEC Special Hours
- 13 UND Under Construction
- 14 VAC Vacant

**U. TENANT PAYS**

- 1 ELE Electric
- 2 GAR Garbage
- 3 GAS Gas
- 4 HEA Heat
- 5 SNO Snow Removal
- 6 TRA Trash
- 7 WAT Water

**V. TERMS**

- 1 ASM Assumption
- 2 CAS Cash
- 3 CON Contract
- 4 EXC Exchange
- 5 FIN Financed
- 6 LEA Lease
- 7 PRI Private Contract
- 8 RTO Rent to Own
- 9 SAL Sale/Lease Back
- 10 SEL Sell in Entirety
- 11 WIL Will Divide

**W. TERMS OF TENANCY**

- 1 L6MO 6 Months or Less
- 2 L9M 9 Months or Less
- 3 9M+ Over 9 Months
- 4 M2M Month to Month
- 5 OTH Other

**X. UTILITIES AVAILABLE**

- 1 CTV Cable TV
- 2 CTVA Cable TV Available
- 3 COMS Community Septic
- 4 COMW Community Well
- 5 ELE Electricity
- 6 NAT Natural Gas
- 7 PROO Propane-Owned
- 8 PROR Propane-Rented
- 9 RAI Rail
- 10 RUR Rural Water
- 11 SEP Septic
- 12 SEW Sewer
- 13 TEL Telephone
- 14 UNG Underground Utilities
- 15 WATC Water-City
- 16 WATR Water-Rural
- 17 WELC Well-Community
- 18 WELP Well-Private

**Y. WATER TYPE (REQUIRED)**

- 1 ART Artesian Well
- 2 CIT City
- 3 COM Community
- 4 PRIW Private Well
- 5 SHAW Shared Well
- 6 WPL Water Property Line
- 7 WTS Water to Site
- 8 WELD Well - Drill
- 9 WELN Well - Need Drill
- 10 WHE Water Heater - Electric
- 11 WHG Water Heater - Gas
- 12 WHS Water Heater - Solar
- 13 NON None

(4) Class  
CI



Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
COMMERCIAL DATA FORM

MLS # \_\_\_\_\_

\*All fields marked with an asterisk (\*) and **Bold Text** are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

\*TYPE:  Commercial  Industrial  Retail  Business Only for Sale  Other

\*FOR SALE or RENT  For Sale  For Rent

Virtual Tour: \_\_\_\_\_

\*IDX INCLUDE:  Yes  No

LISTING INFORMATION

\*Asking Price \$: \_\_\_\_\_ (8) (Range Search) \*Status: \_\_\_\_\_ (LU)

\*List Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Expire Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*List Agent/Office: \_\_\_\_\_ Agent Phone: \_\_\_\_\_ (15)

Contingency: \_\_\_\_\_ (LU) \*Agent Owned: \_\_\_\_\_ (LU)

\*Instructions \_\_\_\_\_

\_\_\_\_\_ (255)

\*Directions \_\_\_\_\_

\_\_\_\_\_ (255)

\*Built Prior 1978: \_\_\_\_\_ (LU) Bonus: \_\_\_\_\_ (20)

Buyers Agent: \_\_\_\_\_ (LU) \*Buyers Agent Comm: \_\_\_\_\_ (8) \*Buyers Agent Dual/Var Rate: \_\_\_\_\_ (LU)

Sub Agent: \_\_\_\_\_ (LU) Sub Agent Comm.: \_\_\_\_\_ (8) Sub Agent Dual/Var Rate: \_\_\_\_\_ (LU)

Non-Agent: \_\_\_\_\_ (LU) Non-Agent Comm.: \_\_\_\_\_ (8) Non-Agent Dual/Var Rate: \_\_\_\_\_ (LU)

Min. Commission: \_\_\_\_\_ (8) Lease Fee: \_\_\_\_\_ (8) Closing Company: \_\_\_\_\_ (25)

\*Key Location: \_\_\_\_\_ (LU) \*Exclude from the Internet: \_\_\_\_\_ (LU) New Construction: \_\_\_\_\_ (LU)

\*Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (4000)

PROPERTY INFORMATION

\*Address: \_\_\_\_\_ St. # \_\_\_\_\_ St. Dir. \_\_\_\_\_ \*Street Name \_\_\_\_\_ Unit # \_\_\_\_\_ (5)

\*City: \_\_\_\_\_ (LU) \*State: \_\_\_\_\_ (LU) \*ZIP: \_\_\_\_\_ (LU)

County: \_\_\_\_\_ (LU)

\*Owner: \_\_\_\_\_ (40) Owner Phone: \_\_\_\_\_ (15)

\*MLS Area: \_\_\_\_\_ (LU) Grid #: \_\_\_\_\_ (LU)

Elementary School: \_\_\_\_\_ (LU)

Middle/Jr High School: \_\_\_\_\_ (LU)

Sr. High School: \_\_\_\_\_ (LU)

\*Zoning: \_\_\_\_\_ (LU) Assessments: \_\_\_\_\_ (10)

Co-List Agent/Office: \_\_\_\_\_ Co-List Phone: \_\_\_\_\_ (10)

Assessed Value: \_\_\_\_\_ (8) Acres: \_\_\_\_\_ (Float Range)

Subdivision: \_\_\_\_\_ (20) \*Parcel: \_\_\_\_\_ (20)

Longitude: \_\_\_\_\_ (15) Latitude: \_\_\_\_\_ (15)

\*Lot Size: \_\_\_\_\_ (15) Frontage Ft.: \_\_\_\_\_ (Float Range) Depth Ft.: \_\_\_\_\_ (Float Range)

Section: \_\_\_\_\_ (#2) (Range) Township: \_\_\_\_\_ (#2) (Range) Range: \_\_\_\_\_ (#2) (Range)

Tax Exemptions: \_\_\_\_\_ (LU) \*Tax Year: \_\_\_\_\_ (4)

\*Tax Rate: \_\_\_\_\_ (Float Range) \*Total Taxes: \_\_\_\_\_ (5)

\*Possession: \_\_\_\_\_ (5) Abstract Location: \_\_\_\_\_ (LU)

Legal Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (500)

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
COMMERCIAL DATA FORM**

**(4) Class  
CI**

**MLS #** \_\_\_\_\_

**COMMERCIAL INFORMATION**

<b>*Business Type:</b> _____ (LU)	<b>*Year Built:</b> _____ (#4) (Range)
Rent As Is(Y / N / N/A): _____ (LU)	<b>*Business for Sale</b> (Y / N / N/A): _____ (LU)
<b>*Building For Sale</b> (Y / N / N/A): _____ (LU)	Trade / Exchange (Y / N / N/A): _____ (LU)
Inventory Included (Y / N / N/A): _____ (LU)	Fixed Equip Included (Y / N / N/A): _____ (LU)
Elevator (Y / N / N/A): _____ (LU)	Dock (Y / N / N/A): _____ (LU)
<b>*Sprinkler</b> (Y / N / N/A): _____ (LU)	Space For Lease (Y / N / N/A): _____ (LU)
Permits Required (Y / N / N/A): _____ (LU)	Soil Test (Y / N / N/A): _____ (LU)
Environmental Survey (Y / N / N/A): _____ (LU)	
Sq Ft Down: _____ (#4) (Range)	Sq Ft Main: _____ (#4) (Range)
Sq Ft 2nd Level: _____ (#4) (Range)	Sq Ft 3rd Level: _____ (#4) (Range)
Sq Ft 4th Level: _____ (#4) (Range)	
<b>*Building Sq Ft:</b> _____ (#4) (Range)	Land Sq Ft: _____ (#4) (Range)
<b>*Stories:</b> _____ (#1) (Range)	<b>*Ceiling Height:</b> _____ (#2) (Range)
<b>*Overhead Door Height:</b> _____ (#2) (Range)	
Garage Spaces: _____ (#1) (Range)	Off Street Parking: _____ (#2) (Range)
1st Mortgage Holder : _____ (15)	Mortgage Balance: _____ (Float Range)
Principal Interest Payment: _____ (Float Range)	Interest Rate : _____ (Float Range)
Land Assessment: _____ (Float Range)	Building Assessment: _____ (Float Range)
Cash Flow Statement : _____ (LU)	Annual Prop Op Data: _____ (LU)
Rental per Sq Ft, Net: _____ (8)	Rental per Sq Ft, Gr: _____ (8)
Income Op Data : _____ (LU)	
Sched Oper Income: _____ (8)	Actual Sched Op Income: _____ (LU)
Vacancy / Loss : _____ (8)	Vacancy / Loss Actual: _____ (LU)
Operating Expenses: _____ (Float Range)	Actual Op Expenses : _____ (LU)
Net Operating Income: _____ (Float Range)	Operating Income Actual: _____ (LU)
Public Remarks: _____	
_____	
_____	
_____	
_____	

(512)

(4) Class  
CI

Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
COMMERCIAL DATA FORM

MLS # \_\_\_\_\_

Features: select all that apply.

**A. AC TYPE (REQUIRED)**

- 1 ATT Attic Fan
- 2 CEI Ceiling Fan
- 3 CEN Central Air
- 4 ELE Electric
- 5 ENT Entire Bldg.
- 6 EVA Evaporator
- 7 EXH Exhaust Fan
- 8 GAS Gas
- 9 GEO Geo Thermal
- 10 HEA Heat Pump
- 11 HVAC HVAC
- 12 MIX Mixed
- 13 NON None
- 14 OFF Office Only
- 15 PAR Partial
- 16 SOL Solar
- 17 WAL Wall Unit
- 18 WHF Whole House Fan
- 19 WIN Window Units
- 20 ZON Zoned/Dual

**B. AGE**

- 1 L/10 10 Yr or Less
- 2 10-25 10-25 Yr
- 3 25-50 25-50 Yr
- 4 50-10 50-100 Yr
- 5 100+ 100 or More
- 6 NEW New
- 7 UNK Unknown

**C. COMMERCIAL FEATURES**

- 1 FOOD Food Service
- 2 LEA Lease Hold
- 3 LIQ Liquor License
- 4 OUT Outside Seating

**D. DOCKS**

- 1 NO No Dock
- 2 PIC Pick Up
- 3 PT Pit Dock
- 4 RAI Rail
- 5 SEM Semi

**E. DOCUMENTS ON FILE**

- 1 AE Aerial Photo
- 2 APP Appraisal
- 3 C&R Covenants & Restrictions
- 4 DEED Deed Restrictions
- 5 EAS Easements/Restrictions
- 6 ENV Environmental Study
- 7 FEA Feasibility Study
- 8 HOM Home Inspection
- 9 HOMW Home Warranty
- 10 LEA Lead Paint Disclosure
- 11 LEG Legal Disclosure
- 12 PER Perc Test
- 13 PES Pest Inspection
- 14 PLA Plat Map
- 15 REC Recorded Covenant
- 16 SEL Sellers Disclosure
- 17 SEP Septic Inspection
- 18 SIT Site Plan
- 19 SOI Soil Test
- 20 SUR Survey Available
- 21 TOP Topography

**F. DRIVEWAY**

- 1 ASP Asphalt
- 2 BRI Brick
- 3 COM Common Driveway
- 4 CON Concrete
- 5 CRR Crushed Rock
- 6 DIR Dirt
- 7 DWD Double Wide Driveway
- 8 GRA Gravel
- 9 NON None
- 10 O&G Oil & Gravel
- 11 PAV Paved
- 12 SHA Shared Driveway
- 13 TWD Triple Wide Driveway

**G. ELECTRIC SERVICE**

- 1 L100A Less 100 Amps
- 2 200A 100-200 Amps
- 3 400A 200-400 Amps
- 4 400A+ 400 or More
- 5 3PH 3 Phase
- 6 NO None
- 7 UNK Unknown

**H. EXTERIOR (REQUIRED)**

- 1 ALU Aluminum
- 2 AL/VL Aluminum/Vinyl
- 3 ASB Asbestos
- 4 ASP Asphalt
- 5 BLF Block Frame
- 6 BRI Brick
- 7 BR/CD Brick and Cedar
- 8 BRF Brick Frame
- 9 B/A Brick/Aluminum
- 10 B/S Brick/Stucco
- 11 B/V Brick/Vinyl
- 12 B/W Brick/Wood
- 13 CED Cedar
- 14 CHIG China Glaze
- 15 CON Concrete Frame
- 16 DRI Dri-vit
- 17 FRA Frame
- 18 HAR Hard Board
- 19 LOG Log
- 20 MAS Masonite
- 21 MET Metal
- 22 METF Metal Frame
- 23 PRE Pressboard
- 24 SHI Shingle
- 25 STE Steel Siding
- 26 STO Stone
- 27 ST/VL Stone/Vinyl
- 28 STU Stucco
- 29 VEN Veneer
- 30 VIN Vinyl
- 31 WOO Wood
- 32 WOOF Wood Frame
- 33 NON None
- 34 OTH Other

**I. FINANCE TYPE**

- 1 2ND 2nd Mortgage
- 2 ART Adjustable Rate Mortgage
- 3 ASM Assumption
- 4 BO Bank Owned
- 5 CAS Cash
- 6 CON Contract
- 7 CONV Conventional
- 8 EXC Exchange
- 9 FHL Farmer Home Loan
- 10 FHA FHA
- 11 FORE Foreclosure
- 12 GOV Government
- 13 LOA Loan Assumption
- 14 OWN Owner Finance
- 15 RUR Rural Development
- 16 SA Seller Assist
- 17 SS Short Sale
- 18 TRA Trade / Exchange
- 19 VA VA
- 20 WRAP WRAP
- 21 OTH Other

**J. FLOOD (REQUIRED)**

- 1 FZ Flood Zone
- 2 FZP Flood Zone Partial
- 3 NOT Insurance Not Required
- 4 REQ Insurance Required
- 5 UNK Unknown
- 6 NON None

**K. FLOOR COVERINGS**

- 1 CPAR Carpet - Partial
- 2 CW2W Carpet - Wall To Wall
- 3 CER Ceramic Tile
- 4 CON Concrete
- 5 HAR Hardwood
- 6 LAM Laminate
- 7 STA Slate/Stone/Brick
- 8 VIN Vinyl
- 9 WOO Wood

**L. FOUNDATION**

- 1 BLO Block
- 2 BRI Brick
- 3 CON Concrete
- 4 CRA Crawl
- 5 FULB Full Basement
- 6 PARB Partial Basement
- 7 PIE Pier
- 8 POU Pour
- 9 ROC Rock
- 10 SLA Slab

- 11 STO Stone
- 12 TIL Tile Block

**M. FUEL TYPE (REQUIRED)**

- 1 COA Coal
- 2 ELE Electric
- 3 GAS Gas
- 4 LP LP
- 5 OIL Oil
- 6 PRO Propane
- 7 SOL Solar
- 8 WOO Wood
- 9 NON None
- 10 OTH Other

**N. GROUND LINE DOORS**

- 1 1 One
- 2 2 Two
- 3 3 Three
- 4 4 Four
- 5 5+ Five or More
- 6 NO None
- 7 OTH Other

**O. HEAT TYPE (REQUIRED)**

- 1 BAS Baseboard
- 2 CEI Ceiling Electric
- 3 CEN Central
- 4 ELE Electric
- 5 FLO Floor Furnace
- 6 FOR Forced Air
- 7 GAS Gas
- 8 GEO Geo Thermal
- 9 GRA Gravity
- 10 HEA Heat Pump
- 11 HOT Hot Water
- 12 HVAC HVAC
- 13 IFH In Floor Heat
- 14 LP LP
- 15 MIX Mixed
- 16 OIL Oil
- 17 PROL Propane Leased
- 18 PROO Propane Owned
- 19 RAD Radiant
- 20 RADR Radiator
- 21 SOL Solar
- 22 SPA Space Heat
- 23 STE Steam/Hot Water
- 24 SUS Suspended
- 25 WOO Wood Auxiliary
- 26 ZON Zoned
- 27 NON None

**P. INSULATION**

- 1 ATT Attic
- 2 BAS Basement
- 3 SID Sidewalls
- 4 UNK Unknown

**Q. LOCATION**

- 1 BUS Business Park
- 2 DOW Downtown
- 3 FRE Free Standing
- 4 IND Industrial Park
- 5 INS Inside Lot
- 6 OFF Office Center
- 7 SHO Shopping Center
- 8 STR Strip Center
- 9 OTH Other

**R. LOT DESCRIPTION**

- 1 BLU Bluff
- 2 BSL Borders State Land
- 3 BUI Buildable Site
- 4 COR Corner Lot
- 5 CRE Creek
- 6 CROP Crop Land
- 7 CUL Cul-de-Sac
- 8 CUR Curb
- 9 FENF Fenced Full
- 10 FENP Fenced Partial
- 11 FRU Fruit Trees
- 12 HIL Hillside Property
- 13 HOR Horse Property
- 14 LAKEA Lake Access
- 15 LAKF Lake Frontage
- 16 LAKV Lake View
- 17 LEA Leased Land
- 18 LEV Level
- 19 MUL Multiple Houses
- 20 POND Pond

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
COMMERCIAL DATA FORM**

**(4) Class**

**CI**

- 21 LAN Professional Landscaping
- 22 RIV River Frontage
- 23 ROL Rolling Property
- 24 RUR Rural
- 25 SAN Sand Beach
- 26 SEC Secluded
- 27 SHP Second Home on Property
- 28 SID Sidewalk
- 29 SLO Sloping
- 30 SOP Stream on Property
- 31 STL Street Light
- 32 SUNK Sunken
- 33 TIM Timber
- 34 TRE Trees
- 35 VAL Valley View
- 36 VIEWC View - City
- 37 VIEWG View - Golf Course
- 38 VIEWWW View - Water
- 39 WAT Waterfront
- 40 WATL Water Ski Lake
- 41 WL Wet Lands
- 42 WOOD Wooded

**S. OCCUPANCY**

- 1 CLA Call Listing Agent
- 2 CLO Call Listing Office
- 3 OWN Owner
- 4 TEN Tenant
- 5 VAC Vacant

**T. PARKING**

- 1 1-5 1-5 Spaces
- 2 5-10 5-10 Spaces
- 3 10-20 10-20 Spaces
- 4 20-50 20-50 Spaces
- 5 50+ 50 or More Spaces
- 6 GRA Gravel
- 7 NOP No Parking
- 8 OFF Off Site
- 9 PARA Parking Area
- 10 PARG Parking Garage
- 11 PARS Parking Spaces
- 12 PAVV Paved
- 13 STR Street Parking

**U. PARKING SURFACE**

- 1 BLA Black Top
- 2 GRA Gravel
- 3 PAV Paved

**V. POSSESSION**

- 1 3-7D 3-7 Days After
- 2 30D 30 Days
- 3 45D 45 Days
- 4 60D 60 Days
- 5 90D 90 Days
- 6 AGR Agreed
- 7 ATC At Closing
- 8 IMM Immediate
- 9 NEG Negotiable

**W. PROPERTY FEATURES (REQUIRED)**

- 1 SEC Alarm Security System
- 2 BAR Barn
- 3 BDK Boat Dock
- 4 CH Club House
- 5 CT Commuter Train
- 6 DOG Dog Run
- 7 GOL Golf
- 8 HORO Horses Allowed
- 9 INA In Law Addition
- 10 INT Interstate Access
- 11 PAR Park
- 12 PLAY Playground
- 13 POL Pole Building
- 14 POOC Pool - Community
- 15 PRI Privacy Fence
- 16 REA Recreational Path
- 17 RV RV Parking
- 18 SECG Security Gate
- 19 SNO Snow Removal
- 20 SPR Sprinkler System
- 21 STA Stables
- 22 STO Storage Shed
- 23 TRA Trash Service
- 24 NON None

**X. PUBLIC RESTROOMS**

- 1 1 One

- 2 2 Two
- 3 3 3 - 5
- 4 6-10 6-10
- 5 11-20 11-20
- 6 21+ 21+
- 7 HAN Handicap Access
- 8 NO None

**Y. RENTAL INFORMATION**

- 1 ELE Electric
- 2 GAS Gas
- 3 HEA Heat
- 4 HOT Hot Water
- 5 JAN Janitorial
- 6 SEC Security
- 7 TPI Tenant Pays Insurance
- 8 TPT Tenant Pays Taxes
- 9 TPW Tenant Pays Water
- 10 TRA Trash Removal

**Z. ROAD FRONTAGE**

- 1 ALC Alley Access
- 2 CIR Circle Drive
- 3 C/T City/Town
- 4 C/CR County/City Road
- 5 DIR Dirt
- 6 EAS Easement
- 7 GRA Gravel
- 8 HSR Hard Surface Road
- 9 INT Interstate Service
- 10 OBL On Bus Line
- 11 OPR On Private Road
- 12 PRF Paved Road Frontage
- 13 PUB Public Bus
- 14 SBS School Bus
- 15 STH State Highway
- 16 STR State Road
- 17 UNI Unimproved
- 18 USH US Highway

**ZA. ROOF TYPE (REQUIRED)**

- 1 ARC Architectural Shingles
- 2 ASP Asphalt
- 3 BUI Built-Up
- 4 CEM Cement Asbestos
- 5 COM Composition
- 6 CON Concrete
- 7 COP Copper
- 8 FIB Fiberglass
- 9 FLA Flat
- 10 GRA Gravel
- 11 MET Metal
- 12 PLA Plastic
- 13 ROC Rock
- 14 ROL Rolled
- 15 RUB Rubber
- 16 SHA Shake
- 17 SHI Shingles
- 18 SLA Slate
- 19 STE Steel
- 20 TAR Tar
- 21 TIL Tile
- 22 TIN Tin
- 23 WSHA Wood
- 24 NA NA
- 25 NON None
- 26 OTH Other

**ZB. SALE INCLUDES (REQUIRED)**

- 1 B&L Building & Land
- 2 BBL Building/Bus/Land
- 3 EQU Equipment Included
- 4 INV Inventory Included
- 5 OTH Other Included

**ZC. SEWER TYPE (REQUIRED)**

- 1 COM Community Septic
- 2 COMS Community System
- 3 LEA Leach Field
- 4 MECH Mechanical
- 5 NTI Need to Install
- 6 NS No Sewer
- 7 PRI Private Septic
- 8 PUB Public Sewer
- 9 SEP Septic Tank
- 10 STO Storm Sewer
- 11 SWRC SWR Conn
- 12 SWRP SWR Property Line

**MLS #**

- 13 TANK Tank
- 14 OTH Other

**ZD. SHOWING INSTRUCTIONS**

- 1 24HR 24 Hour Notice
- 2 ABH After Business Hours
- 3 BUS Business Hours Only
- 4 APPT By Appointment
- 5 CLA Call List Agent
- 6 CLO Call List Office
- 7 CAUA Caution Alarm
- 8 CAUP Caution Pet
- 9 KAO Key at Office
- 10 LOCK Lockbox
- 11 MEAN Mean Animal
- 12 SPEC Special Hours
- 13 UND Under Construction
- 14 VAC Vacant

**ZE. SPECIAL FEATURE**

- 1 FRA Franchise
- 2 HIS Historical
- 3 NO None
- 4 OHT Other

**ZF. SQUARE FEET**

- 1 2K Under 2,000 SqFt
- 2 5K 2,000-5,000 SqFt
- 3 10K 5,000-10,000 SqFt
- 4 20K 10,000-20,000 SqFt
- 5 50K 20,000-50,000 SqFt
- 6 100K 50,000-100,000 SqFt
- 7 200K 100,000-200,000 SqFt
- 8 200K+ 200,000+ SqFt

**ZG. TERMS**

- 1 ASM Assumption
- 2 CAS Cash
- 3 CON Contract
- 4 EXC Exchange
- 5 FIN Financed
- 6 LEA Lease
- 7 PRI Private Contract
- 8 RTO Rent to Own
- 9 SAL Sale/Lease Back
- 10 SEL Sell in Entirety
- 11 WIL Will Divide

**ZH. UNDERGROUND TANKS**

- 1 NOT Not on Premises
- 2 REM Removed
- 3 UNK Unknown

**ZI. UTILITIES AVAILABLE**

- 1 CTV Cable TV
- 2 CTVA Cable TV Available
- 3 COMS Community Septic
- 4 COMW Community Well
- 5 ELE Electricity
- 6 NAT Natural Gas
- 7 PROO Propane-Owned
- 8 PROR Propane-Rented
- 9 RAI RAI
- 10 RUR Rural Water
- 11 SEP Septic
- 12 SEW Sewer
- 13 TEL Telephone
- 14 UNG Underground Utilities
- 15 WATC Water-City
- 16 WATR Water-Rural
- 17 WELC Well-Community
- 18 WELP Well-Private

**ZJ. WATER TYPE (REQUIRED)**

- 1 ART Artesian Well
- 2 CIT City
- 3 COM Community
- 4 PRIV Private Well
- 5 SHAW Shared Well
- 6 WPL Water Property Line
- 7 WTS Water to Site
- 8 WELD Well - Drill
- 9 WELN Well - Need Drill
- 10 WHE Water Heater - Electric
- 11 WHG Water Heater - Gas
- 12 WHS Water Heater - Solar
- 13 NON None



\*All fields marked with an asterisk (\*) and **Bold Text** are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

\*TYPE:  Crop  Livestock  Pasture  Combination  Other

\*FOR SALE or RENT  For Sale  For Rent

Virtual Tour: \_\_\_\_\_

\*IDX INCLUDE:  Yes  No

LISTING INFORMATION

\*Asking Price \$: \_\_\_\_\_ (8) (Range Search) \*Status: \_\_\_\_\_ (LU)

\*List Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Expire Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*List Agent/Office: \_\_\_\_\_ Agent Phone: \_\_\_\_\_ (15)

Contingency: \_\_\_\_\_ (LU) \*Agent Owned: \_\_\_\_\_ (LU)

\*Instructions \_\_\_\_\_

\_\_\_\_\_ (255)

\*Directions \_\_\_\_\_

\_\_\_\_\_ (255)

\*Built Prior 1978: \_\_\_\_\_ (LU) Bonus: \_\_\_\_\_ (20)

Buyers Agent: \_\_\_\_\_ (LU) \*Buyers Agent Comm: \_\_\_\_\_ (8) \*Buyers Agent Dual/Var Rate: \_\_\_\_\_ (LU)

Sub Agent: \_\_\_\_\_ (LU) Sub Agent Comm.: \_\_\_\_\_ (8) Sub Agent Dual/Var Rate: \_\_\_\_\_ (LU)

Non-Agent: \_\_\_\_\_ (LU) Non-Agent Comm.: \_\_\_\_\_ (8) Non-Agent Dual/Var Rate: \_\_\_\_\_ (LU)

Min. Commission: \_\_\_\_\_ (8) Lease Fee: \_\_\_\_\_ (8) Closing Company: \_\_\_\_\_ (25)

\*Key Location: \_\_\_\_\_ (LU) \*Exclude from the Internet: \_\_\_\_\_ (LU) New Construction: \_\_\_\_\_ (LU)

\*Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (4000)

PROPERTY INFORMATION

\*Address: \_\_\_\_\_ Unit # \_\_\_\_\_ (5)  
St. # St. Dir. \*Street Name

\*City: \_\_\_\_\_ (LU) \*State: \_\_\_\_\_ (LU) \*ZIP: \_\_\_\_\_ (LU)

\*County: \_\_\_\_\_ (LU)

\*Owner: \_\_\_\_\_ (40) Owner Phone: \_\_\_\_\_ (15)

\*MLS Area: \_\_\_\_\_ (LU) Grid #: \_\_\_\_\_ (LU)

\*Elementary School: \_\_\_\_\_ (LU)

\*Middle/Jr High School: \_\_\_\_\_ (LU)

\*Sr. High School: \_\_\_\_\_ (LU)

\*Zoning: \_\_\_\_\_ (LU) Assessments: \_\_\_\_\_ (10)

Co-List Agent:/Office: \_\_\_\_\_ Co-List Phone: \_\_\_\_\_ (10)

Assessed Value: \_\_\_\_\_ (8) Acres: \_\_\_\_\_ (Float Range)

Subdivision: \_\_\_\_\_ (20) \*Parcel: \_\_\_\_\_ (20)

Latitude: \_\_\_\_\_ (15) Longitude: \_\_\_\_\_ (15)

\*Lot Size: \_\_\_\_\_ (15) Frontage Ft.: \_\_\_\_\_ (Float Range) Depth Ft.: \_\_\_\_\_ (Float Range)

Section: \_\_\_\_\_ (#2) (Range) \*Township: \_\_\_\_\_ (#2) (Range) Range: \_\_\_\_\_ (#2) (Range)

Tax Exemptions: \_\_\_\_\_ (LU) \*Tax Year: \_\_\_\_\_ (4)

\*Tax Rate: \_\_\_\_\_ (Float Range) \*Total Taxes: \_\_\_\_\_ (5)

\*Possession: \_\_\_\_\_ (5) Abstract Location: \_\_\_\_\_ (LU)

Legal Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (500)

AGRICULTURE INFORMATION

\*Farm Type: \_\_\_\_\_ (LU)      Crop Equiv Rating: \_\_\_\_\_ (4)  
 \*Tillable Acres: \_\_\_\_\_ (Float Range)      Wooded Acres: \_\_\_\_\_ (Float Range)  
 Pasture Acres: \_\_\_\_\_ (Float Range)      Road Acres: \_\_\_\_\_ (Float Range)  
 Building Acres: \_\_\_\_\_ (Float Range)      Other Acres: \_\_\_\_\_ (Float Range)  
 Conservation Reserve Acres (CRP): \_\_\_\_\_ (15)  
  
 Corn Base Acres: \_\_\_\_\_ (Float Range)      Corn Base Yield: \_\_\_\_\_ (Float Range)  
 Oat Base Acres: \_\_\_\_\_ (Float Range)      Oat Base Yield: \_\_\_\_\_ (Float Range)  
 Bean Base Acres: \_\_\_\_\_ (Float Range)      Bean Base Yield: \_\_\_\_\_ (Float Range)  
  
 Topography: \_\_\_\_\_ (25)      Drainage: \_\_\_\_\_ (25)  
 Soil Type: \_\_\_\_\_ (50)  
 FSA Aerial Map: \_\_\_\_\_ (LU)      Soil Map Location: \_\_\_\_\_ (LU)  
 Tile Map Location: \_\_\_\_\_ (LU)      Agriculture County: \_\_\_\_\_ (LU)  
 Personal Property Includes: \_\_\_\_\_ (40)

	CONSTRUCTION (Lookup)	ROOF (Lookup)	FLOOR (Lookup)	CONDITION (Lookup)	DESCRIPTION (255)
1					
2					
3					
4					
5					

Public Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (512)

Features: select all that apply.

**A. AC TYPE**

- 1 ATT Attic Fan
- 2 CEI Ceiling Fan
- 3 CEN Central Air
- 4 ELE Electric
- 5 ENT Entire Bldg.
- 6 EVA Evaporator
- 7 EXH Exhaust Fan
- 8 GAS Gas
- 9 GEO Geo Thermal
- 10 HEA Heat Pump
- 11 HVAC HVAC
- 12 MIX Mixed
- 13 NON None
- 14 OFF Office Only
- 15 PAR Partial
- 16 SOL Solar
- 17 WAL Wall Unit
- 18 WHF Whole House Fan
- 19 WIN Window Units
- 20 ZON Zoned/Dual

**B. AGE**

- 1 L/10 10 Yr or Less
- 2 10-25 10-25 Yr
- 3 25-50 25-50 Yr
- 4 50-100 50-100 Yr
- 5 100+ 100 or More
- 6 NEW New
- 7 UNK Unknown

**C. BARNS**

- 1 CON Concrete Floor
- 2 DAI Dairy Barn
- 3 DIR Dirt Floor
- 4 EQU Equipment Barn
- 5 HAY Hay Barn
- 6 LIV Livestock Barn
- 7 WOO Wood Floor

**D. CROPS**

- 1 CAS Cash/Shared
- 2 SEL Seller Owned
- 3 TEN Tenant Owned
- 4 NO None
- 5 YES Yes

**E. DOCUMENTS ON FILE**

- 1 AE Aerial Photo
- 2 APP Appraisal
- 3 C&R Covenants & Restrictions
- 4 DEED Deed Restrictions
- 5 EAS Easements / Restrictions
- 6 ENV Environmental Study
- 7 FEA Feasibility Study
- 8 HOM Home Inspection
- 9 HOMW Home Warranty
- 10 LEA Lead Paint Disclosure
- 11 LEG Legal Disclosure
- 12 PER Perc Test
- 13 PES Pest Inspection
- 14 PLA Plat Map
- 15 REC Recorded Covenant
- 16 SEL Sellers Disclosure
- 17 SEP Septic Inspection
- 18 SIT Site Plan
- 19 SOI Soil Test
- 20 SUR Survey Available
- 21 TOP Topography

**F. DRIVEWAY**

- 1 ASP Asphalt
- 2 BRI Brick
- 3 COM Common Driveway
- 4 CON Concrete
- 5 CRR Crushed Rock
- 6 DIR Dirt
- 7 DWD Double Wide Driveway
- 8 GRA Gravel
- 9 NON None
- 10 O&G Oil & Gravel
- 11 PAV Paved
- 12 SHA Shared Driveway
- 13 TWD Triple Wide Driveway

**G. EQUIPMENT**

- 1 EQU Equipment List
- 2 NEG Negotiable
- 3 No No
- 4 Yes Yes

**H. FARM FUEL TYPE**

- 1 COA Coal
- 2 ELE Electric
- 3 GAS Gas
- 4 LP LP
- 5 OIL Oil
- 6 PRO Propane
- 7 SOL Solar
- 8 WOO Wood
- 9 NON None
- 10 OTH Other

**I. FENCING**

- 1 BAR Barbed Wire
- 2 BLO Block
- 3 CAT Cattle Tight
- 4 CHA Chain Link
- 5 ELE Electric
- 6 ENT Entire Tract
- 7 FENF Fenced Full
- 8 FENP Fenced Partial
- 9 HOG Hog Tight
- 10 PAR Part of Tract
- 11 SMO Smooth Wire
- 12 UNK Unknown
- 13 WOO Wood
- 14 NO None
- 15 OTH Other

**J. FENCING QUALITY**

- 1 GOOD Good
- 2 AVG Average
- 3 POOR Poor
- 4 NO None

**K. FINANCE TYPE**

- 1 2ND 2nd Mortgage
- 2 ART Adjustable Rate Mortgage
- 3 ASM Assumption
- 4 BO Bank Owned
- 5 CAS Cash
- 6 CON Contract
- 7 CONV Conventional
- 8 EXC Exchange
- 9 FHL Farmer Home Loan
- 10 FHA FHA
- 11 FORE Foreclosure
- 12 GOV Government
- 13 LOA Loan Assumption
- 14 OWN Owner Finance
- 15 RUR Rural Development
- 16 SA Seller Assist
- 17 SS Short Sale
- 18 TRA Trade/Exchange
- 19 VA VA
- 20 WRAP WRAP
- 21 OTH Other

**L. FLOOD (REQUIRED)**

- 1 FZ Flood Zone
- 2 FZP Flood Zone Partial
- 3 NOT Insurance Not Required
- 4 REQ Insurance Required
- 5 UNK Insurance-Status Unknown
- 6 NON None

**M. FUEL TYPE**

- 1 COA Coal
- 2 ELE Electric
- 3 GAS Gas
- 4 LP LP
- 5 OIL Oil
- 6 PRO Propane
- 7 SOL Solar
- 8 WOO Wood
- 9 NON None
- 10 OTH Other

**N. GRAIN BIN CAPACITY**

- 1 0-25 1-25000
- 2 25-50 25000-50000
- 3 50-100 50000-100000
- 4 100+ Over 100000

**O. GRAIN BIN FEATURES**

- 1 DRY Drying Floor
- 2 SIR Sirators
- 3 UNL Unloading Au

**P. HEAT TYPE**

- 1 BAS Baseboard
- 2 CEI Ceiling Electric
- 3 CEN Central
- 4 ELE Electric
- 5 FLO Floor Furnace
- 6 FOR Forced Air
- 7 GAS Gas
- 8 GEO Geo Thermal
- 9 GRA Gravity
- 10 HEA Heat Pump
- 11 HOT Hot Water
- 12 HVAC HVAC
- 13 IFH In Floor Heat
- 14 LP LP
- 15 MIX Mixed
- 16 OIL Oil
- 17 PROL Propane Leased
- 18 PROO Propane Owned
- 19 RAD Radiant
- 20 RADR Radiator
- 21 SOL Solar
- 22 SPA Space Heat
- 23 STE Steam/Hot Water
- 24 SUS Suspended
- 25 WOO Wood Auxiliary
- 26 ZON Zoned
- 27 NON None

**Q. HOGS**

- 1 CON Confined
- 2 OPE Open

**R. HUNTING**

- 1 DEE Deer
- 2 PHE Pheasant
- 3 QUA Quail
- 4 TUR Turkey
- 5 WAT Water Fowl

**S. LAND USE**

- 1 DAI Dairy
- 2 GRA Grain
- 3 LIV Livestock
- 4 RES Resident Dev
- 5 TIM Timber

**T. LOT DESCRIPTION**

- 1 BLU Bluff
- 2 BSL Borders State Land
- 3 BUI Buildable Site
- 4 COR Corner Lot
- 5 CRE Creek
- 6 CROP Crop Land
- 7 CUL Cul-de-Sac
- 8 CUR Curb
- 9 FRU Fruit Trees
- 10 HIL Hillside Property
- 11 HOR Horse Property
- 12 LAKEA Lake Access
- 13 LAKF Lake Frontage
- 14 LAKV Lake View
- 15 LEA Leased Land
- 16 LEV Level
- 17 MUL Multiple Houses
- 18 POND Pond
- 19 LAN Professional Landscaping
- 20 RIV River Frontage
- 21 ROL Rolling Property
- 22 RUR Rural
- 23 SAN Sand Beach
- 24 SEC Secluded
- 25 SHP Second Home on Property
- 26 SID Sidewalk
- 27 SLO Sloping
- 28 SOP Stream on Property
- 29 STL Street Light
- 30 SUNK Sunken
- 31 TIM Timber
- 32 TRE Trees
- 33 VAL Valley View
- 34 VIEWC View - City
- 35 VIEWG View - Golf Course
- 36 VIEWW View - Water

**Multiple Listing Service for  
Sauk Valley Association of REALTORS®  
AGRICULTURE DATA FORM**

**MLS #** \_\_\_\_\_

**(5) Class  
FA**

- 37 WAT Waterfront
- 38 WATL Water Ski Lake
- 39 WL Wet Lands
- 40 WOOD Wooded

**U. PONDS**

- 1 1 1
- 2 2 2
- 3 3 3
- 4 4+ 4+

**V. POSSESSION**

- 1 3-7D 3-7 Days After
- 2 30D 30 Days
- 3 45D 45 Days
- 4 60D 60 Days
- 5 90D 90 Days
- 6 AGR Agreed
- 7 ATC At Closing
- 8 IMM Immediate
- 9 NEG Negotiable

**W. PROPERTY FEATURES**

- 1 SEC Alarm Security System
- 2 CT Commuter Train
- 3 COR Corral
- 4 DOCB Dock - Boat
- 5 DOG Dog Run
- 6 FEN Fenced Yard
- 7 FIS Fishing
- 8 GOL Golf
- 9 HORF Horse Facility
- 10 HORO Horses Allowed
- 11 HUN Hunting on or Near
- 12 INT Interstate Access
- 13 IRR Irrigation System
- 14 ORC Orchard
- 15 OUT Outbuildings
- 16 PAR Park
- 17 PLAY Playground
- 18 POOC Pool - Community
- 19 REA Recreational Path

**X. RECENT CROPS**

- 1 ALF Alfalfa
- 2 BAR Barley
- 3 COR Corn
- 4 HAY Hay
- 5 OAT Oats
- 6 SOY Soybeans
- 7 WHE Wheat

**Y. ROAD FRONTAGE**

- 1 ALC Alley Access
- 2 CIR Circle Drive
- 3 C/T City/Town
- 4 C/CR County/City Road
- 5 DIR Dirt
- 6 EAS Easement
- 7 GRA Gravel
- 8 HSR Hard Surface Road
- 9 INT Interstate Service
- 10 OBL On Bus Line
- 11 OPR On Private Road
- 12 PRF Paved Road Frontage
- 13 PUB Public Bus
- 14 SBS School Bus
- 15 STH State Highway
- 16 STR State Road
- 17 UNI Unimproved
- 18 USH US Highway

**Z. ROAD SURFACE**

- 1 ASP Asphalt
- 2 BRI Brick
- 3 CON Concrete
- 4 CRU Crushed Rock
- 5 DIRT Dirt
- 6 GRA Gravel
- 7 NON None
- 8 O&G Oil & Gravel
- 9 PAV Paved

**ZA. SEWER TYPE**

- 1 COM Community Septic
- 2 COMS Community System
- 3 PUB Leach Field
- 4 MECH Mechanical
- 5 NTI Need to Install
- 6 NS No Sewer
- 7 PRI Private Septic
- 8 PUBS Public Sewer
- 9 SEP Septic Tank
- 10 STO Storm Sewer
- 11 SWRC SWR Conn
- 12 SWRP SWR Property Line
- 13 TANK Tank
- 14 OTH Other

**ZB. SHOWING INSTRUCTIONS**

- 1 24HR 24 Hour Notice
- 2 ABH After Business Hours
- 3 BUS Business Hours Only
- 4 APPT By Appointment
- 5 CLA Call List Agent
- 6 CLO Call List Office
- 7 CAUA Caution Alarm
- 8 CAUP Caution Pet
- 9 KAO Key at Office
- 10 LOCK Lockbox
- 11 MEAN Mean Animal
- 12 SPEC Special Hours
- 13 UND Under Construction
- 14 VAC Vacant

**ZC. STRUCTURE**

- 1 BAR Barn
- 2 CH Club House
- 3 COR Corral
- 4 GAR Garage
- 5 GRE Green House
- 6 INA In Law Addition
- 7 OUT Outbuildings
- 8 POL Pole Building
- 9 RES Residence
- 10 STA Stables
- 11 STO Storage Shed
- 12 WOR Work Shop

**ZD. TERMS**

- 1 ASM Assumption
- 2 CAS Cash
- 3 CON Contract
- 4 EXC Exchange
- 5 FIN Financed
- 6 LEA Lease
- 7 PRI Private Contract
- 8 RTO Rent to Own
- 9 SAL Sale/Lease Back
- 10 SEL Sell in Entirety
- 11 WIL Will Divide

**ZE. TIMBER**

- 1 HEA Heavy
- 2 LIG Light
- 3 SCA Scattered

**ZF. UTILITIES AVAILABLE**

- 1 CTV Cable TV
- 2 CTVA Cable TV Available
- 3 COMS Community Septic
- 4 COMW Community Well
- 5 ELE Electricity
- 6 NAT Natural Gas
- 7 PROO Propane-Owned
- 8 PROR Propane-Rented
- 9 RAI Rail
- 10 RUR Rural Water
- 11 SEP Septic
- 12 SEW Sewer
- 13 TEL Telephone
- 14 UNG Underground Utilities
- 15 WATC Water-City
- 16 WATR Water-Rural
- 17 WELC Well-Community
- 18 WELP Well-Private

**ZG. WATER TYPE**

- 1 ART Artesian Well
- 2 CIT City
- 3 COM Community
- 4 PRIW Private Well
- 5 SHAW Shared Well
- 6 WPL Water Property Line
- 7 WTS Water to Site
- 8 WELD Well - Drill
- 9 WELN Well - Need Drill
- 10 WHE Water Heater - Electric
- 11 WHG Water Heater - Gas
- 12 WHS Water Heater - Solar
- 13 NON None

**ZH. WILL SELL (REQUIRED)**

- 1 AL All in Entirety
- 2 CON Consider Dividing
- 3 EXC Exchange Only
- 4 LEA Lease Back
- 5 SEE See Detail
- 6 WILD Will Divide
- 7 WILE Will Exchange