

**2009-2010 WORKING GROUP/COMMITTEE SIGN UP FORM DEKALB AREA ASSOCIATION OF REALTORS®**

PLEASE CHECK MARK THE WORKING GROUPS/COMMITTEES/TASK FORCE OF DAAR THAT YOU WISH TO PARTICIPATE IN FOR THE YEAR 2009-2010 - IF YOU WISH TO SERVE AS A DIRECTOR OR CHAIR A COMMITTEE PLEASE CHECK MARK THE PROPER BOX.

- |  |   |
|--|---|
| <input type="checkbox"/> Bylaw Committee                             | <input type="checkbox"/> EWG Education Working Group      |
| <input type="checkbox"/> Membership Committee                        | <input type="checkbox"/> Equal Opportunity Committee      |
| <input type="checkbox"/> Finance Committee                           | <input type="checkbox"/> Grievance Committee              |
| <input type="checkbox"/> Legislative Committee                       | <input type="checkbox"/> Management Committee             |
| <input type="checkbox"/> MOW Meals-On-Wheels Committee               | <input type="checkbox"/> TWG Technology Working Group     |
| <input type="checkbox"/> Nominating Committee                        | <input type="checkbox"/> Professional Standards Committee |
| <input type="checkbox"/> Public Relation Committee                   | <input type="checkbox"/> AWG Awards Working Group         |
| <input type="checkbox"/> Forms Committee                             | <input type="checkbox"/> SETF Spring Event Task Force     |
| <input type="checkbox"/> TTF Tours Task Force                        | <input type="checkbox"/> GOWG Golf Outing Working Group   |
| <input type="checkbox"/> EFWG Education Fundraiser Working Group     | <input type="checkbox"/> GES Gather.Educate.Share         |
| <input type="checkbox"/> NDRWG Non Dues Revenue Working Group        | <input type="checkbox"/> PTF Picnic Task Force            |
| <input type="checkbox"/> ICWG Installation Celebration Working Group | <input type="checkbox"/> GEN X & Y Task Force             |
| <input type="checkbox"/> Backpack Task Force                         | <input type="checkbox"/> Gift from the Heart Task Force   |
| <input type="checkbox"/> Relay for Life Task Force                   | <input type="checkbox"/> Holiday Decorating Task Force    |

- YES! I would be interested in being a Director for DAAR (please complete questions below)
- YES! I would be interested in chairing a committee/working group/task force of DAAR

NAME: \_\_\_\_\_ OFFICE: \_\_\_\_\_

DEADLINE FOR SIGNING UP IS JULY 17, 2009. FAX TO 815-899-3309  
OR MAIL TO DAAR, 1430 DEKALB AVE – SYCAMORE, IL 60178

**WRITTEN INTERVIEW QUESTIONS FOR DIRECTOR POSITION**

---

WHAT IS YOUR INTEREST IN SERVING ON THE BOARD OF DIRECTORS? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARE YOU WILLING TO FULFILL THE COMMITMENT OF ATTENDING ALL DIRECTOR AND MEMBERSHIP MEETINGS, CAPITOL CONFERENCE IN FEBRUARY, IN OTHER WORDS, DEVOTE ADEQUATE TIME TO DO THE JOB? \_\_\_\_\_  
\_\_\_\_\_

WILL YOU SPEAK YOUR OWN MIND AND NOT BE SWAYED EASILY? AT ALL TIMES, BEAR IN MIND THAT DECISIONS SHOULD BE MADE BASED ON WHAT IS BEST FOR THE ASSOCIATION AS A WHOLE, NOT WHAT IS BEST FOR YOU OR FOR YOUR OFFICE? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHAT DO YOU SEE AS AN IMPORTANT FUNCTION OF THE BOARD OF DIRECTORS? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU HAVE A DESIRE TO MOVE-UP THE CHAIRS? (3 YEAR COMMITMENT) \_\_\_\_\_

SHOULD THERE BE MAJOR SUPPORT FROM MEMBERS ON AN ISSUE THAT YOU PERSONALLY OPPOSE, COULD YOU ALTER YOUR STAND GRACIOUSLY? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## COMMITTEE/WORKING GROUP/TASK FORCE DEFINITIONS

---

Forms Committee: will keep forms commonly used by the members of the Association updated and corrected and research new forms that are necessary.

S.E.T.F. Spring Event Task Force: will plan a spring event for the Association to kick off.

T.T.F. Tours Task Force: will plan tours of area establishments for the members of the Association to "get to know their community".

G.O.W.G. Golf Outing Working Group: will plan the annual Association golf outing.

E.F.W.G. Education Fundraiser Working Group: will plan the annual Education Fundraiser to raise scholarship money for REALTOR® Designation education.

G.E.S. Gather.Educate.Share: will plan Wednesday morning gatherings at the Association that encourage members to Gather.Education.Share.

T.W.G. Technology Working Group: will research new forms of technology to advance the members of the Association with new technology for their business.

N.D.R.W.G Non-Dues Revenue Working Group: will research new forms of non-dues revenue for the Association.

P.T.F. Picnic Task Force: will plan the annual picnic for the Association.

Legislative Committee: attends local legislative events, council meetings and keeps up to date on legislation that affects homeowners of real estate and real estate. Committee members are also encouraged to attend Capital Conference.

Equal Opportunity Committee: plans a yearly event to educate the members and the community on Fair Housing and the real estate industry.

E.W.G. Education Working Group: plans yearly continuing education for the members of the Association.

Public Relation Committee: finalizes all plans for the following events – backpack drive, gift from the heart food drive, Relay for Life, holiday decorating contest and recommends monthly community donations to be given.

GEN X & Y Task Force: will meet and discuss ideas and services that GEN X & Y members are seeking from the Association.

Backpack Task Force: will plan the backpack drive for the Association.

Gift From The Heart Task Force: will plan the food drive for the Association.

Relay For Life Task Force: will plan the Relay for Life Events for the Association.

Holiday Decorating Task Force: will plan the annual holiday decorating contest for the communities of Sycamore, DeKalb, Genoa, Kingston, Kirkland, Rochelle and Cortland.

Bylaw Committee: makes necessary changes to the Association bylaws when needed.

Membership Committee: will plan the membership forums quarterly for the Association. Researching locations and speakers in DeKalb County & Ogle County.

I.C.W.G. Installation Celebration Working Group: will help the current President, President-Elect and Association Staff with the preparations of the Annual Installation Celebration.

Grievance Committee: meets as needed to review complaints filed by members or the public. Committee members will be required to attend yearly training in Rockford once a year to keep updated.

Nominating Committee: 5 REALTOR® Members of the Association including the immediate Past President and 1 other Past President of the Association will meet to review possible candidates for director/Officer positions for the Association and will recommend a yearly slate for the members to vote on.

A.W.G. Awards Working Group: reviews the nominations for the Association Awards to be given out at the Association picnic and Annual Installation Celebration and chooses the winners for both events.

Professional Standards Committee: meets as needed by the Illinois Association of REALTORS® for hearings on complaints filed and forwarded by the Grievance Committee. Committee members will be required to attend yearly training in Rockford once a year to keep updated.

M.O.W. Meals-On-Wheels Committee: plans the yearly schedules for delivering Meals-On-Wheels in the DeKalb/Sycamore area for the month of December.

Management Committee: meets as needed to manage the property of the Association including leases, property & building maintenance.

Finance Committee: meets as needed for Association finances and approves the annual budget of the Association.